

**EMPLOYMENT NOTIFICATION No.10/2025**  
**Andhra Pradesh Capital Region Development Authority, Vijayawada**  
 Lenin Center, Governorpet, Vijayawada – 520 002  
 Phone: 0866-2527110, Email:recruitment@apcrda.org

**Rc.No. MAU61-OPCS0CNTE(APPT)/8/2025-HR, Dt.03-06-2025**

Notification is hereby issued for filling up the position of Director – Works Planning in APCRDA, Vijayawada on contract basis. Online application is available in the website <https://crda.ap.gov.in> in the careers tab and can be submitted from dt.04.06.2025 to dt.11.06.2025. The details are as follows;

S.No	Name of the Position	No. of Posts	Educational Qualifications and Experience Prescribed	Experience in relevant field in years	Role / Tasks to be performed
1	Director – Works Planning	01	<ul style="list-style-type: none"> <li>• Bachelor's and Master's degrees in Civil Engineering (Transportation Engineering) from recognized universities with 15 years of hands-on experience in Primavera P6 with cost and resource loading.</li> <li>• Strong Knowledge in AutoCAD, BIM and Project Management Software</li> <li>• At least 17 years and more of overall experience in Project Planning and Monitoring, Construction of marine bridges, command centre extension of time claims cost claims and dispute resolution.</li> <li>• International Project Exposure is added advantage.</li> <li>• Strong communication skills, commitment and enthusiasm to work in a dynamic and challenging environment in Amaravati, Andhra Pradesh.</li> </ul>	15	For details visit AP CRDA website

**Duration of Contract:** Initially for a period of one year, extendable based on performance and organizational need.  
**Requirement:** Immediate.

**Job Location:** APCRDA Vijayawada, Amaravati.

**Salary :** Commensurate with experience and market standards.

**Other Information:** Apply through APCRDA website: <https://crda.ap.gov.in>  
 Applications received through any other source/mode will not be processed.

Posts are subject to vary based on the need of the project and APCRDA reserves the right to fill or not fill the notified posts or to alter / modify / cancel the entire notification. For further details please visit APCRDA website <https://crda.ap.gov.in>

K KANNA BABU IAS,  
Commissioner,  
APCRDA, Vijayawada

**Job Description for Director – Works Planning notified for recruitment on contract basis in APCRDA Vijayawada.**

S. No.	Post Name	Educational Qualification and Experience	Role /Tasks to be performed in APCRDA
1.	Director – Works Planning	<ul style="list-style-type: none"> <li>• Bachelor's and Master's degrees in Civil Engineering (Transportation Engineering) from recognized universities with 15 years of hands-on experience in Primavera P6 with cost and resource loading.</li> <li>• Strong Knowledge in AutoCAD, BIM and Project Management Software</li> <li>• At least 17 years and more of overall experience in Project Planning and Monitoring, Construction of marine bridges, command centre extension of time claims cost claims and dispute resolution.</li> <li>• International Project Exposure is added advantage.</li> <li>• Strong communication skills, commitment and enthusiasm to work in a dynamic and challenging environment in Amaravati, Andhra Pradesh.</li> </ul>	<ol style="list-style-type: none"> <li><b>1. Head of Project Management Unit (PMU)</b> <ul style="list-style-type: none"> <li>▪ Act as the lead authority and decision-maker representing the Project Management Unit within APCRDA.</li> </ul> </li> <li><b>2. Team Management</b> <ul style="list-style-type: none"> <li>▪ Manage, coordinate, and provide strategic direction to the entire PMU team to ensure project objectives are met.</li> </ul> </li> <li><b>3. Review and Validation of Baseline Programs</b> <ul style="list-style-type: none"> <li>▪ Examine and validate Baseline Programs submitted by contractors through CRDA and ADCL for all 101 (tentative) projects, ensuring alignment with scope, timelines, and deliverables.</li> </ul> </li> <li><b>4. Approval of Baseline Programs</b> <ul style="list-style-type: none"> <li>▪ Approve Baseline Programs after thorough verification of resource allocation, cost loading, and feasibility against contractual standards.</li> </ul> </li> <li><b>5. Construction Sequence Monitoring</b> <ul style="list-style-type: none"> <li>▪ Monitor construction sequences to ensure they follow logical workflows and conform to approved project schedules and milestone targets.</li> </ul> </li> </ol>

**6. Progress Tracking and Reporting**

- Track and evaluate Daily, Weekly, and Monthly progress to ensure alignment with timelines; initiate corrective actions where deviations are identified.

**7. Oversight of PMC and PgMC Personnel**

- Supervise the performance of PMC (Project Management Consultant) and PgMC (Program Management Consultant) teams, ensuring they meet expected standards and project goals.

**8. Contractual Compliance and Workflow Management**

- Ensure adherence to contractual obligations in terms of workflows, documentation, and execution processes.

**9. Interface Management**

- Collaborate with Project Management experts to integrate Building Information Modeling (BIM), Primavera (P6), and overall project management systems into the planning and execution framework.

**10. Monitoring of Running Account (RA) Bills**

- Review and oversee the certification and processing of RA bills submitted by contractors to ensure accuracy and compliance.

			<p><b>11. Monitoring Extension of Time (EOT) Requests</b></p> <ul style="list-style-type: none"> <li>▪ Evaluate EOT requests from contractors, validating reasons, impact on project schedules, and associated justifications.</li> </ul> <p><b>12. Monitoring Variations and Cost Claims</b></p> <ul style="list-style-type: none"> <li>▪ Review and assess change orders, scope variations, and cost claims to ensure contractual compliance and cost control.</li> </ul> <p><b>13. Dispute Resolution Monitoring</b></p> <ul style="list-style-type: none"> <li>▪ Monitor dispute resolution mechanisms, ensuring timely and fair resolution in accordance with contract terms and legal requirements.</li> </ul>
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