

- 10.6 In addition to the Admit Card, it is mandatory to carry four passport size recent colour photographs duly printed the date of photograph (**i.e. not more than three months old from the date of publication of this Notification**), original valid Photo-ID proof duly printed the date of birth such as AADHAAR Card/Printout of E-AADHAAR, Voter's ID Card, Driving License, PAN Card, Passport, ID Card issued by University/College/School, Employer ID Card (Govt./PSU), Ex-Servicemen Discharge book issued by Ministry of Defence, any other photo bearing ID card issued by the Central/State Government.
- 10.7 Any other document mentioned in the Admit Card shall also be carried by the candidates while appearing in the Examination.

## **11 Recruitment Process :**

### **11.1 Height Bar Test (HBT) :**

- 11.1.1 All the candidates whose application are provisionally accepted and found to be in order will assigned Roll Number and called for 1<sup>st</sup> stage of recruitment i.e. PET/PST, Documentation & Trade Test which will be conducted at various centres. Candidates will be put through Height Bar Test (HBT).
- 11.1.2 Candidates who are found eligible in Height Bar Test (HBT) will undergo Physical Efficiency Test (PET), followed by PST.

### **11.2 Physical Efficiency Test :**

- 11.2.1 Candidates who qualify the Height Bar Test (HBT) and Physical Standard Test (PST) will be put through the following Physical Efficiency Test (PET) which will be qualifying in nature:-

<b>PET Events</b>	<b>Parameters</b>
800 Mtrs Run	In 3 minutes 15 seconds
Long Jump	11 feet (03 chances)
High Jump	3 feet 6 inches (03 chances)

- 11.2.2 Candidate will have to qualify in each event of PET. If a candidate fails to qualify in any of the three events of the PET he will be eliminated from the recruitment process by giving rejection slip intimating reasons thereof by the PET/PST Board and will not be allowed to participate in next stage of Recruitment Process.
- 11.2.3 There is no appeal in PET.
- 11.3 Physical Standard Test (PST) –** Candidates who qualify Height Bar Test (HBT) and Physical Efficiency Test (PET) will be screened for height, chest and weight by the Board of Officers. Physical Standards for the post of Constable/Driver and DCPO has been elaborated in Para 5.5 above.
- 11.3.1 Relaxation in height and chest (as the case may be) as mentioned above will be permissible only on production of required certificate at the time of PET/PST, Documentation & Trade Test in the proforma as prescribed in **Appendix – D** from the competent authorities of the Districts where he ordinarily resides. ST candidates may avail the relaxation on production of valid original ST certificate.

11.3.2 **Candidates who are declared not qualified in Physical Standards i.e. height and chest may prefer an appeal on same day, if they so desire, to the Appellate Authority nominated for the Centre through Presiding Officer (PO). The decision of the Appellate Authority will be final and no further appeal or representation in this regard will be entertained thereafter.**

11.3.3 **The candidates who do not fulfill the laid down physical standards will be eliminated from recruitment process by giving rejection slip, thereof. However, elimination on grounds of weight will be done at the time of Medical Examination (DME/RME).** The candidates who meet the requirements of physical standards will be allowed to participate in next stage of the Recruitment Process i.e. Documentation.

#### **11.4 Documentation :**

11.4.1 Following original testimonial/documents of the candidates who qualify in HBT & PET/PST will be scrutinized. Candidates who fail to produce requisite original testimonials/certificates will be eliminated from the recruitment process by giving rejection slip intimating reasons thereof by the Presiding Officer.

- a) Educational Certificates.
- b) Date of birth certificate. (Matriculation or 10<sup>th</sup> pass certificate)
- c) Valid HMV/Transport, LMV and Motorcycle with gear Driving License.
- d) SC/ST, OBC and EWS Certificate, if applicable. It should be in the proforma as prescribed in **Appendix – A, B & C** respectively. Caste certificates which are not in prescribed manner as specified in the advertisement/notice will not be accepted.
- e) Candidates falling in the category of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas requesting for relaxation in height and chest should produce certificate in proforma/format given in **Appendix – D**. However, candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh and Jammu & Kashmir requesting for relaxation in height and chest should produced Domicile/PRC Certificate issued by competent authority of the district.
- f) Departmental candidates including CISF candidates have to submit certificate from their employer as per **Appendix – E**.
- g) Discharge Certificate/Certificate and Undertaking in case of serving Defence Personnel as per **Appendix – F**
- h) Employed officials applying against the Ex-Servicemen quota should produce certificate in proforma/format given in **Appendix – G**.
- i) Undertaking in the format prescribed in **Appendix – H** in case of Ex-Servicemen.
- j) Identity Certificate for WPRs (West Pakistani Refugee) residing in the State of J&K as per **Appendix – I** along with a copy of electoral roll showing the name of the candidate in the voters list for elections.
- k) Four passport size recent photographs of the candidates duly printed the date of photograph (**i.e. not more than three months old from the date of**

**publication of this Notification).**

- l) In addition to the original certificates, the candidates will also bring one set of self attested photocopy of educational, age proof, caste, driving License and Domicile/PRC etc.
- m) Certificate from District Collector/District Magistrate in case of children and dependents of victims KILLED in the 1984 riots & communal riots of 2002 in Gujarat.
- n) The candidates must carry photo bearing identification proof such as Driving License, Voter Card, AADHAR Card, Identity Card issued by University/College, Income Tax PAN Card in original which he has mentioned/filled in application form.
- o) Identification of the candidates will be checked by the board of officers at the time of PET/PST, Documentation & Trade Test, Written Examination & Detailed Medical Examination on the basis of Admit Card as well as Identity Cards i.e. ADHAAR Card, Driving License, Voter ID Card, Identity Card issued by University/College or Income Tax Pan Card Number, as produced by them. **Biometric credentials (LTI/RTI/Fingers Impression) of all candidates shall be registered before conduct of PET/PST, Documentation & Trade Test which will be used in all further stages of recruitment.**

**11.5 Trade Test :**

- 11.5.1 Those who qualify in the Physical Efficiency Test, Physical Standard Test and Document verification will be put through the following tests. Any candidates who does not secure the minimum qualifying marks in these test as shown against each, will be eliminated from that particular stage by issuing a rejection slip and will not be allowed to participate in the further recruitment process.

S No.	Name of the test	Total Marks	Qualifying Marks
1	Driving test for Light Vehicle	50	25
2	Driving test for Heavy Vehicle	50	25
3	Practical knowledge of motor mechanism and ability to carry out minor repair of vehicles.	30	15

**Note :-** The marks obtained in Trade Test would not determine the merit position of the candidate since the Trade Test is only qualifying in nature. However minimum qualifying marks should be obtained by the candidate to be allowed for further recruitment process.

**11.6 Written Examination (OMR/CBT) :**

- 11.6.1 The candidates who qualify in PET/PST, Documentation & Trade Test will be called for Written Examination under OMR/Computer Based Test (CBT) Mode.
- 11.6.2 The Written Examination will consist of one objective type paper containing 100 questions carrying 100 marks, with the following composition :-

Part	Subject	Number of	Maximum	Duration/
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		Questions	Marks	Time Allowed
Part – A	General Knowledge /Awareness	20	20	120 minutes
Part – B	Knowledge of Elementary Mathematics	20	20	
Part – C	Analytical Aptitude	20	20	
Part – D	Ability to Observe and Distinguish	20	20	
Part - E	Basic Knowledge of English/Hindi	20	20	
	<b>Total</b>	<b>100</b>	<b>100</b>	

11.6.3 All questions will be of Objective Multiple Choice type. The Written Examination will be conducted in English and Hindi Languages under OMR/Computer Based Test (CBT) Mode Only. **There shall be no negative marking.**

11.6.4 Minimum percentage of marks for qualifying for next stage i.e. Medical Examination (DME/RME) will be as under :-

UR/EWS/Ex. Servicemen	:	35%
SC/ST/OBC	:	33%

**Note :** The qualifying marks of 35% for UR/EWS/ESM and 33 % for SC/ST/OBC does not mean that all candidates who have secured 35% & 33%, as the case may be, will be called for next stage. The candidates for next stage will be called purely on the basis of their performance/marks scored in written examination and cut off marks (Category wise) which will be fixed after completion of written examination.

11.6.5 The date of examination will be informed to candidates only through CISF recruitment website <https://cisfrectt.cisf.gov.in>. Request for changing of date of written examination/ centre will not be considered under any circumstances.

11.6.6 No representation for revaluation/re-checking of answer sheet of written exam or re-conduct of written examination will be entertained.

11.6.7 Tentative Answer Keys of the Written Examination (OMR/CBT) will be placed on the CISF website <https://cisfrectt.cisf.gov.in> after the Examination. Candidates may go through the Answer Keys and submit online representations, if any, within the stipulated time limit on payment of Rs.100/- per question. Representations received through any other mode e.g. letter, application etc. will not be entertained. Representations regarding the Answer Keys will be scrutinized by the panel of experts before finalizing the Answer Keys and the decision of the experts in this regard will be final.

11.6.8 The questions in the Written Examination (OMR/CBT) will be of 10<sup>th</sup> standard.

11.6.9 Candidates are not permitted to use Mobile phone, calculators or any other electronic/electrical device in Written Examination. Candidates, therefore, must not bring these devices inside the examination premises. Possession of these items,

whether in use or not, will be considered as "Use of unfair means" in the Examination, his candidature shall be cancelled and appropriate action will be taken against such candidates.

11.6.10 If written examination (OMR/CBT) is conducted in two or more shifts than marks scored by the candidates shall be normalized and such normalized scores shall be used to determine merit list and cut off marks for qualification to next stage of recruitment i.e. Medical Examination (DME/RME).

11.6.11 The identity of all candidates shall be verified with the biometric credentials registered at the time of PET/PST, Documentation & Trade Test before Written Examination (OMR/CBT).

## **11.7 Medical Examination :**

11.7.1 Only those candidates who have qualified both the stages i.e. PET/PST, Documentation & Trade Test and Written Examination, will be required to appear in Medical Examination (DME/RME). **The number of candidates shortlisted for Medical Examination (DME/RME) will be about 2 (two) times of vacancies in each category. However, being called & declared Fit in Medical Examination (DME/RME) does not give them the right of final selection. Thus their claim for selection on such ground will not be entertained.**

11.7.2 The shortlisted candidates will be medically examined by the Medical Boards to assess their physical and medical fitness. The Medical Examination of the candidates will be conducted in terms of Uniform Guidelines for recruitment Medical Examination for GOs and NGOs in CAPFs and ARs issued vide MHA UO No. A.VI-1/2014-Rectt (SSB) dated 20.05.2015 and MHA OM No. E-32012/ADG(Med)/DME&RME/DA-1/2020(Part File)/1/1166 dated 31.05.2021 and as amended from time to time by the Government.

11.7.3 Candidates will be declared either FIT or UNFIT. **No candidate will be declared as temporary unfit.**

11.7.4 In all the cases, a candidate, who has been declared medically UNFIT for appointment in the Medical Examination will be communicated the grounds for rejection in broad terms in writing by the Examining Medical Officer. All candidates declared unfit during Detailed Medical Examination (DME) will be allowed to undergo Review Medical Examination (RME), provided they give their written consent by appending their signature on the intimation indicating the reasons for being unfit. The RME of candidates will be conducted in continuation of DME preferably on the next day of DME. The consent for RME duly signed by the candidate should be submitted within 24 hours after candidate is informed of his unfitness in DME.

## **11.8 Mode of Selection/ Drawal of Final Select List :**

11.8.1 **After completion of PET/PST, Documentation & Trade Test, Written Examination and Medical Examination (DME/RME), category wise merit list for UR, SC, ST, OBC, EWS & ESM will be drawn separately based on aggregate marks obtained in written exam by the candidate and number of vacancies**

allotted to each post. As two options are available for two posts i.e. Constable/Driver and Constable/DCPO, allotment to posts will be on the basis of merit-cum-preference. Therefore, candidates are advised to make their preferences with care.

11.8.2 **Resolution of Tie cases** : In the event of tie in scores of candidates in the Written Examination, such cases will be resolved by applying following criteria, one after another in the given order, till the tie is resolved :-

- a) The tie will be resolved by referring to the age of the candidates i.e. the candidate older in age will get preference;
- b) If the tie still persists, it shall be resolved by comparing the height of candidate i.e. candidate taller in height will get the preference;
- c) If the tie still remains unresolved, then it shall be resolved by the educational qualification of candidates i.e. candidate higher in the qualification will get preference and;
- d) Further tie, if any shall be resolved by referring to the alphabetical order of names i.e. a candidate whose name begins with the alphabet (English) which comes first in the alphabetical order will get preference.

11.8.3 Provided that SC, ST, OBC & EWS candidates, who are selected on their own merit without availing relaxed standards, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC and EWS candidates will be accommodated against the unreserved vacancies as per their position in the overall Merit List subject to availability of vacancies in UR category. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs and EWS candidates which will, thus, comprise of SC, ST, OBC and EWS candidates who are lower in merit than the last candidate on merit list of unreserved category but otherwise found suitable for appointment by relaxed standard.

11.8.4 Success in the examination does not confers right of appointment unless department is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service.

11.8.5 Final Select List/result will be published on CISF Recruitment website i.e. <https://cisfrectt.cisf.gov.in>.

**Note :**

- a) The candidates applying for the examination should ensure that they **fulfill all the eligibility conditions** as on cut-off date i.e. closing date of this Notice for admission to the examination. Their admission at all the stages of examination will be **purely provisional**, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the PET/PST & documentation, Trade Test, Written Examination and Medical Examination (DME/RME), it is found that they do not fulfill any of the eligibility conditions; their candidature for the examination will be cancelled by the Department.
- b) **In case any candidate is found ineligible or suppressing facts on any**

ground at any time during the recruitment process or thereafter, his candidature/ selection/ appointment will be cancelled accordingly.

c) No waiting list will be kept/ maintained.

**12      Decision :**

The decision of the board/ department in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

**13      Courts Jurisdiction :**

Any dispute with regard to this recruitment will be subject to courts/tribunals having jurisdiction over the City/Town in which the concerned Recruitment Centre of CISF is situated or where the candidate has submitted his application.

**14      Important Instructions to Candidates :**

14.1      In case the date of issue of License in different category is same or not mentioned in License, In this regard, such candidate are required to produce a certificate issued from concerned Regional Transport Office (RTO) that License issued to the individual is valid duly mentioning the date of issue of License in each category.

14.2      **Persons with Disabilities (PwD) are not eligible to apply for this Recruitment.**

14.3      **Candidates must write their names, date of birth, father's name and mother's name strictly as given in the matriculation certificate otherwise their candidature may be cancelled at the time of documents verification or as and when it comes into the notice.**

14.4      An application will be summarily rejected at any stage of the recruitment process for having incomplete information/ wrong information/ incomplete requisite certificate/ misrepresentation of facts/ left unsigned/ submitted without fee where due.

14.5      In case of fake/fabricated application/registration by misusing any dignitaries name/photo, such candidate/cyber café will be held responsible for the same and liable for suitable legal action under cyber/IT Act.

14.6      If any candidate is found under influence of any energetic medicine/ drugs etc. during PET, his candidature will be cancelled forthwith.

14.7      For any queries, candidates may contact **Helpline Number 011-24366431/24307933 (1000 to 1800 hrs on working days only)** for clarification, if any, in respect of filling applications and PET/PST/Documentation, Trade Test, Written Examination and Medical Examination (DME/RME) etc.

14.8      The Department has the right to make any change in the advertisement or cancel it without assigning any reasons. Further, all the conditions mentioned herein may vary as per orders issued by Government of India from time to time.

- 14.9 Candidates should come duly prepared for 2-3 days stay under their own arrangements for the recruitment. No TA/DA will be admissible for the journey and stay.
- 14.10 Candidate should note that they are applying for combat force and should participate in the recruitment process with due physical/mental preparation and will be fully responsible for any incident/ accident occurring during any stage of recruitment. Recruiting Agency/Centre will not be responsible for any such unforeseen incident/ accident. Candidate will participate in recruitment at their own risk.
- 14.11 Candidates are advised to have sufficient practice for the race/PET before coming for recruitment. They are further advised to get themselves medically examined regarding their suitability to run the specified distance in the given time. CISF or Government of India will not be responsible for any injury/mishap or medical problem during the course of recruitment process/test.
- 14.12 Canvassing in any form or bringing outside influence will automatically disqualify the candidate recruitment process without notice.
- 14.13 The decision of the Department in all matter relating to eligibility, acceptance or rejection of the applications, mode of selection, conduct of examinations and allotment of examination centres, mode/procedure for trade test, medical examination etc., will be final and binding on the candidates and no enquiry/correspondence will be entertained in this regard.
- 14.14 In case a candidate is found unfit/ineligible for service on any ground after his selection /appointment, his service will be terminated without assigning any reason.
- 14.15 If any candidate is found to indulge at any stage in any act of malpractices during the entire recruitment process or thereafter, his candidature will be cancelled and he will be liable for suitable legal action.
- 14.16 **The Director General, CISF reserves the right to make changes or cancel or postpone the recruitment without assigning any reason.**
- 14.17 **In the event of any dispute regarding the instructions outlined in this Notice, the English version shall prevail.**
- 14.18 Success in various stages of recruitment confers no right to appointment unless the Department is satisfied after Detailed Medical Examination and such enquiry as may be considered necessary that the candidate is suitable in all respect of appointment to the service/post.
- 14.19 Selected candidates are required to undergo basic training in CISF RTCs for which they will be informed separately through Offer of Appointment letter. They will be on probation for a period of two years which can be extended. During the period of probation, if found unfit for any reason, the services are liable to be terminated.
- 14.20 For regular updates regarding this recruitment please visit <https://cisfrectt.cisf.gov.in>.

**Beware of touts. No money is charged for recruitment in CISF. If you have paid or promised to pay money to any one you are being cheated & you are losing money. If anyone demands money for getting you selected, immediately inform the Presiding Officer (PO) of recruitment board and DIsG of concerned recruitment centre or inform through E-mail giving the name of the person at [ac-rectt@cisf.gov.in](mailto:ac-rectt@cisf.gov.in).**

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