

Boards, Birth Certificate) as proof of his date of birth. In case of mismatch in the date of birth mentioned in the Admit card and photo ID/Certificate brought in support of date of birth, the candidate will not be allowed to appear in the recruitment process.

10.8 Any other document mentioned in the Admit Card shall also be carried by the candidates while appearing in the Examination.

10.9 Applications with blurred photograph and/ or signature will be rejected.

## 11. Recruitment process :

### 11.1 Height Bar Test (HBT) /PET/PST/Documentation and Trade Test:

11.1.1 **Height Bar Test (HBT)** : All the candidates whose application are provisionally accepted and found in order will assigned Roll Number and called for 1<sup>st</sup> stage of recruitment i.e. PET/PST, Documentation and Trade Test which will be conducted at various centres, Candidates will be put through Height Bar Test (HBT).

11.1.2 Candidates who are found eligible in Height Bar Test (HBT) will undergo Physical Efficiency Test (PET).

### 11.1.3 Physical Efficiency Test (PET)

11.1.4 Candidates who are found eligible in Height Bar Test will undergo Physical Efficiency Test (PET).

| For Male candidates                  | For Female candidates      |
|--------------------------------------|----------------------------|
| 1.6 Kms race in 6 minutes 30 seconds | 800 mtrs race in 4 minutes |

11.1.5 Ex-servicemen will have to appear in PET/PST/Documentation/Trade Test for recording measurement of height, chest and weight only. PET will not be held for these Ex-servicemen candidates. However, they will have to qualify the Trade Test, Written and Medical examination.

11.1.6 This test will be qualifying in nature. The candidates who do not qualify the race would be eliminated from the recruitment process by giving rejection slip intimating reasons thereof by the PET/PST Board and will not be allowed to participate in further process of recruitment. **There is no appeal in PET (race/run).**

11.1.7 **Physical Standard Test (PST)** – Candidates who qualify Height Bar Test (HBT) and Physical Efficiency Test (PET) will be screened for height, chest and weight by the Board of Officers. Physical Standards for the post of Constable (Tradesmen) has been elaborated in para 6.3 above and relaxation will also be applicable as per Government of India Orders from time to time.

11.1.8 Relaxation in height and chest (as the case may be) as mentioned above will be permissible only on production of required certificate at the

time of PET/PST, Documentation & trade test in the proforma as prescribed in **Annexure-VI** from the competent authorities of the Districts where he ordinarily resides. ST candidates may avail the relaxation on production of valid original ST certificate.

11.1.9 Candidates who are declared not qualified in Physical Standards i.e. height and chest may prefer an appeal on same day, if they so desire, to the Appellate Authority nominated for the Centre through Presiding Officer (PO). The decision of the Appellate Authority will be final and no further appeal or representation in this regard will be entertained thereafter.

11.1.10 **The candidates who do not fulfil the laid down physical standards will be eliminated from recruitment process by giving rejection slip, thereof. However, elimination on grounds of weight will be done at the time of medical examination.** The candidates who meet the requirements of physical standard will be allowed to participate in Documentation.

**11.1.11 Documentation :**

Following Original testimonial/documents of the candidates who qualified in HBT, PET & PST will be scrutinized. Candidates who fail to produce requisite original testimonials / certificates will be eliminated from the recruitment process by giving rejection slip intimating reasons thereof by the Presiding Officer and **no candidates will be allowed provisionally.**

- (i) Educational certificates.
- (ii) Date of birth certificate. (Matriculation or 10th pass certificate).
- (iii) Domicile certificate issued by competent authority to prove their domiciliary status.
- (iv) SC/ST, OBC and EWS Certificate, if applicable. It should be in the proforma as prescribed in **Annexure-III, IV & V** respectively. Caste certificates which are not in prescribed manner as specified in the advertisement notice will not be accepted.
- (v) Caste certificate issued from a State other than domicile State of candidate will not be considered, i.e. both certificates (Caste and Domicile) should be issued by the same State.
- (vi) Candidates falling in the categories of Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to the States of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladhakh regions of J & K requesting for relaxation in height and chest should produce certificate in proforma/format given in **Annexure-VI.**
- (vii) Discharge certificate/Certificate for serving Defence Personnel as **Annexure-VII & VIII** undertaking in the format prescribed in **Annexure-IX** in case of Ex-servicemen.

- (viii) No Objection Certificate and Undertaking in case of persons serving in Govt./Semi-Govt. Departments from their Head of Office as per format given in **Annexure-XI & XII**.
- (ix) In case of wards of serving CISF personnel, who are applying in State other than their Home State, certificate as per format given in **Annexure-X** has to be produced.
- (x) Identity Certificate for WPRs (West Pakistani Refugee) residing in the State of J&K as per **Annexure - 'XIII'**
- (xi) Four passport size recent photographs of the candidates duly printed the date of photograph (**i.e. not more than three months old from the date of publication of this Notification**).
- (xii) The candidates must carry photo bearing identification proof such as Driving License, Voter Card, Aadhaar Card, Identity Card issued by University/College, Income Tax Pan Card **in original** which he has mentioned / filled in application form.
- (xiii) Identification of the candidates will be checked by the board of officers at the time of PET/PST/Documentation & Trade test, Written Examination & Medical Examination from Identity Cards as produced by them. **Biometric credentials (LTR/RTI/Fingers impression) of all candidates shall be registered before conduct of PST/Documentation & Trade Test which will be used in all further stages of recruitment.**

#### **11.1.12 TRADE TEST :**

- (a) All the candidates declared pass in HBT, PET, PST & Documentation will undergo trade test. Trade test will be qualifying in nature.
- (b) Trade test/practical assessment to be done, which will be qualifying in nature.

##### **1 COOK**

- a) Cooking of Chapati & Rice
- b) Cooking of vegetable/Dal/Samber / Idli etc.,
- c) Cooking of Meat/Fish/Egg/Kheer

##### **2 BOOT MAKER / COBBLER**

- a) Polishing of shoes
- b) Handling of tools
- c) Cutting of leather repair & stitching of Shoes

##### **3. TAILOR**

- a) Taking measurement of personnel
- b) Cutting of cloths
- c) Stitching of Uniforms

4 **BARBER**

- a) Handling of tools
- b) Hair Cutting
- c) Shaving

5 **WASHER MAN**

- a) Washing of clothes
- b) Ironing of Khaki Cotton Uniform
- c) Ironing of woollen, Terry cotton Uniforms

6 **SWEEPER**

- a) Sweeping
- b) Cleaning of toilets
- c) Cleaning of Bathrooms etc.

7 **PAINTER**

- a) Knowledge of colours, paints and shades
- b) Painting of sign-boards
- c) Painting/drawing

8 **CARPENTER**

- a) Handling of tools
- b) Cutting of wood
- c) Fitting, polishing and finishing of material

9 **ELECTRICIAN**

- a) Knowledge of AC/DC current
- b) New Electric Fitting
- c) Rectification of Electric fault

10 **MALI**

- a) Plantations and making grafts.
- b) Maintenance of plants
- c) Knowledge of seeds and their sowing season, Fertilizers in seeti deseeti.
- d) Knowledge of indigenous manures.

11 **WELDER**

- a) Knowledge of welding tools
- b) ARC Welding – Practical
- c) Gas Welding – Practical

12 **CHARGE MECH**

- a) Knowledge of AC & DC current
- b) Knowledge of voltage receiving/distribution/consumption
- c) Knowledge of switch boards & fault attendance

13 **MOTOR PUMP ATTENDANT (MP ATTEND)**

- a) Knowledge of Pump
- b) Knowledge of Motor
- c) Knowledge of repair

11.2 **Written Examination:**

The candidates who qualify in PET/PST/Documentation & Trade Test will be called for Written Examination under OMR/Computer Based Test (CBT) Mode.

11.2.1 Objective type question paper to be answered on OMR sheet/CBT of 100 marks of 02 hours duration containing 100 questions on **General Awareness / General Knowledge, Knowledge of elementary mathematics, Analytical Aptitude, Ability to observe and distinguish patterns and to test the basic knowledge of candidate in Hindi/English. The questions will be set bilingual in English / Hindi.** There shall be no negative marking.

11.2.2 Minimum percentage of marks for qualifying for next stage will be as under:-

|                          |   |      |
|--------------------------|---|------|
| UR / EWS/ Ex. Servicemen | : | 35 % |
| SC/ST/OBC                | : | 33 % |

**Note :** The qualifying marks of 35% for UR / EWS / ESM and 33% for SC/ST/OBC does not mean that all candidates who have secured 35% & 33%, as the case may be, will be called for next stage. The candidates for next stage will be called purely on the basis of their performance / marks scored in written examination and cut off marks (Recruitment Sector/Trade/Category wise) which will be fixed after completion of written examination.

11.2.3 The date of examination will be informed to candidates only through CISF recruitment website <https://cisfrectt.cisf.gov.in> . Request for changing of written examination centre/date will not be considered under any circumstances.

11.2.4 **Tentative Answer Keys of the Written Examination will be placed on the CISF Recruitment website <https://cisfrectt.cisf.gov.in> after the Examination. Candidates may go through the Answer Keys and submit online representations, if any, within the stipulated time limit on payment of Rs. 100/- per question. Representations received through any other mode e.g. letter, application etc. will not be entertained. Representations regarding the Answer Keys will be scrutinized by the panel of experts before finalizing the Answer Keys and the decision of the experts in this regard will be final.**

11.2.5 Further, there shall be no provision for re-evaluation/ re-checking of the scores. No correspondence in this regard shall be entertained.

11.2.6 **If written examination (OMR/CBT) is conducted in two or more shifts then marks scored by the candidates shall be normalized and such normalized scores shall be used to determine merit list and cut off marks for qualification to next stage of recruitment i.e. Medical Examination (DME/RME)**

## 12. **Medical Examination:**

12.1 Only those candidates who have qualified in PET/PST, Documentation, Trade Test and Written Examination will be shortlisted Sectors wise (Trade in each categories) and category wise on the basis of their performance in the written examination (OMR/CBT) for appearing in the

Detailed Medical Examination. **The number of candidates shortlisted for DME will be about 02 (two) times of the number of vacancies notified.** The medical examination will be conducted in terms of Uniform Guidelines for recruitment Medical Examination for GOs and NGOs in CAPFs and ARs issued vide MHA UO No.A.VI-1/2014-Rectt(SSB) dated 20<sup>th</sup> May, 2015 and MHA OM No.E-32012/ADG(Med)/ DME & RME/DA-1/2020(Part File)/1166 dated 31.05.2021 and other instructions issued by the Government from time to time to assess their physical and medical fitness.

12.2 Candidates will be declared either **FIT or UNFIT**. No candidate will be declared as temporary unfit.

12.3 In all the cases, a candidate, who has been declared medically **UNFIT** for appointment in the Medical Examination will be communicated the grounds for rejection in broad terms in writing by the Examining Medical Officer. All candidates declared unfit during Detailed Medical Examination (DME) will be allowed to undergo Review Medical Examination (RME), provided they give their written consent by appending their signature on the intimation indicating the reasons for being unfit. The RME of candidates will be conducted in continuation of DME preferably on the next day of DME. The consent for RME duly signed by the candidate should be submitted within 24 hours after candidate is informed of his/her unfitness in DME.

**Note** **Colour vision test should be done once at the time of recruitment and later on at the time of basic training.**

13. **Mode of selection/Drawal of Final Select List :**

13.1 **After completion of PET/PST, documentation, Trade Test, Written Examination and Medical Examination, Recruitment Sector-wise, Trade-wise and Category-wise merit list for UR, SC, ST, OBC, EWS & Ex-servicemen will be drawn separately on the basis of aggregate marks obtained in written examination and number of vacancies allotted to the Recruitment Sector.**

13.2 **Resolution of Tie cases :** In the event of tie in scores of candidates in the Written Examination, such cases will be resolved by applying following criteria, one after another in the given order, till the tie is resolved :

- i) The tie will be resolved by referring to the age of the candidates i.e. the candidate older in age will get preference ;
- ii) If the tie still persists, it shall be resolved by comparing the height of candidate i.e. candidate taller in height will get the preference ;
- iii) If the tie still remains unresolved, then it shall be resolved by the educational qualification of candidates i.e. candidate higher in the qualification will get preference and ;

- iv) Further tie, if any, it shall be resolved by referring to the alphabetical order of names i.e. a candidate whose name begins with the alphabet (English) which comes first in the alphabetical order will get preference.

- 13.3 Provided that SC, ST, OBC & EWS candidates, who are selected on their own merit without availing relaxed standards, will not be adjusted against the reserved share of vacancies. Such SC, ST, OBC and EWS candidates will be accommodated against the unreserved vacancies as per their position in the overall Merit list. The reserved vacancies will be filled up separately from amongst the eligible SCs, STs, OBCs and EWS candidates which will, thus, comprise of SC, ST, OBC and EWS candidates who are lower in merit than the last candidate on merit list of unreserved category but otherwise found suitable for appointment by relaxed standard.
- 13.4 Success in the examination does not confers any right of appointment unless government is satisfied after such enquiry as may be considered necessary that the candidate is suitable in all respects for appointment to the service.
- 13.5 Final result will be published on CISF Recruitment website i.e. <https://cisfrectt.cisf.gov.in>.

**Note- I** The candidates applying for the examination should **ensure that they fulfil all the eligibility conditions** for admission to the examination. Their admission at all the stages of examination will be **purely provisional**, subject to their satisfying the prescribed eligibility conditions. If, on verification, at any time before or after the PET/PST/Documentation & Trade test, written examination, and medical examination, it is found that they do not fulfil any of the eligibility conditions; their candidature for the examination will be cancelled forthwith by the department.

**Note-II** **In case, any candidate is found ineligible or found to be suppressing facts whatsoever at any time during or after the recruitment process, his candidature/ selection /appointment shall be cancelled forthwith.**

**Note-III** In case vacancies reserved for Ex-Servicemen remain vacant due to non-availability of eligible or qualified candidates, the same shall be filled by other non ex-serviceman candidates from respective trade / category in accordance with notification of amendment in Ex-Servicemen (Re-Employment in Central Civil Services and posts) Rules, 2012.

**Note-IV** **In case female vacancies remain vacant due to non-availability of eligible or qualified female candidates, the same shall be filled by eligible Male candidates from respective trade.**

**Note-V** **No reserved /waiting list will be kept / maintained.**

14. **Decision :** The decision of the board/ department in all matters relating to eligibility, acceptance or rejection of the applications, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres and preparation of merit list will be final and binding on the candidates and no enquiry/ correspondence will be entertained in this regard.

15. **Courts jurisdiction** : Any dispute with regard to this recruitment will be subject to courts/tribunals having jurisdiction over the City/Town in which the concerned Recruitment Centre of CISF is situated or where the candidate has submitted his application.
16. **Important instructions to candidates** :
- 16.1 Before applying, candidates must go through the instructions given in the notice of examination very carefully i.e. requirements of educational qualification, age, physical standards etc. and satisfy themselves that they are eligible for the post.
  - 16.2 Candidates seeking reservation benefits such as SC/ST/OBC/ EWS/ESM or any other relaxation as per the provisions of the Notice of Examination must ensure that they are entitled to such reservation/ relaxation. They should be in possession of the relevant certificates in original in the prescribed format in support of their claim when the copies of the certificates are sought.
  - 16.3 Verification of documents with originals will be carried out at the time of Documentation. Therefore, candidature will be accepted provisionally only. When scrutiny of document is undertaken at the time of Documentation, if any claim made in the application is not found substantiated, the candidature will be cancelled.
  - 16.4 **Persons with Disabilities (PwD) are not eligible to apply for this examination.**
  - 16.5 Candidates are advised to fill their correct and active e-mail addresses and mobile number in the online application as correspondence may be made through e-mail/SMS.
  - 16.6 Fee payable : Rs.100/- (Rs. one hundred only). Female candidates and those candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Ex-servicemen (ESM) eligible for reservation are exempted from payment of application fee.
  - 16.7 Candidates must write their names, date of birth, father's name and mother's name in application form strictly as given in the matriculation certificate otherwise their candidature may be cancelled at the time of documents verification or as and when it comes into the notice.
  - 16.8 In the online application form, candidates are required to upload Photograph duly printed the date of photograph (i.e. **not more than three months old from the date of publication of this Notification**), Signature and scanned copies of all the relevant documents with regard to age, educational qualification and Domicile.
  - 16.9 **Candidates must be very careful and should exercise due diligence while providing information about Domicile State and District in the online Application Form. No request for change of Domicile State and**