



# Shri Lal Bahadur Shastri National Sanskrit University

(Central University)

B-4, Qutub Institutional Area, New Delhi-110016

No. 011-46060506/556, e-mail-www.slbsrsv.ac.in

F.No. 1(61)/LBSNSU/ESTT/NT/20232-25/22

Date: 31.12.2025

## Notification

Pursuant to Letter No. 8-46/2021-L.II dated 15.11.2024 of the Government of India, Ministry of Education, Department of Higher Education, Language Division, a Committee named as 'Bharatiya Bhasha Samiti' has been constituted to explore and recommend a pathway for holistic, multi-disciplinary growth for promotion of Indian Languages as envisaged in the National Education Policy-2020 and advise the Ministry on all matters pertaining to revitalization of existing language teaching and research and its extension in various institutions in the country. The Bharatiya Bhasha Samiti requires suitable person to be engaged in for various academic/administrative work of Samiti as per following details:

Sl.	Position	Remuneration (Per Month) Consolidated	Eligibility Criteria
1.	Sr. Consultant (Finance/Accounts and General Administration)-02	Rs. 70,000/-	<ul style="list-style-type: none"> <li>Graduation in any disciplines and should have working/retired atleast in the Pay Level-10 &amp; above with 5 years' service in that grade.</li> <li>Having total 10 years of experience in the Finance/Accounts/Administration divisions of Central/State Government/Offices/Departments/ Universities etc.</li> <li>Should have sound knowledge of the General Financial Rules (GFR), Income Tax., GST and rules/regulations of service matters.</li> </ul> <p><u>Desirable Qualification:</u></p> <ul style="list-style-type: none"> <li>MBA in Finance or Masters' Degree in any discipline.</li> <li>Should have the sound knowledge of procurement of Consumable, non-consumable items and hiring of services through GeM/CPP portal, knowledge of inventory management and disciplinary Rules of Govt. of India.</li> <li>Should be capable of independently functioning in a multidisciplinary environment.</li> <li>Should be well versed in MS-Office/Excel/Tally and Internet.</li> <li>Should have knowledge of preparation of Annual Accounts.</li> <li>Age.: Not exceeding 65 years.</li> </ul>

2.	Stenographer-(01)	Rs. 40,000/-	<ul style="list-style-type: none"> <li>• Bachelor's Degree in any discipline from a recognized Institute/University.</li> <li>• Relevant experience of five years.</li> <li>• Proficiency in stenography in English/Hindi with minimum speed of 80wpm.</li> <li>• Proficiency in typing in English/Hindi with minimum speed of 35/30 wpm.</li> <li>• Age: Not exceeding 45 years.</li> </ul>
3.	Data Entry Operator-(02)	Rs. 35,000/-	<ul style="list-style-type: none"> <li>• Graduation Degree in any discipline from a recognized University.</li> <li>• Relevant experience of atleast two years.</li> <li>• English Typing @35wpm or Hindi typing @30wpm.</li> <li>• Preference will be given to those having commerce background and knowledge of accounting software/tally.</li> <li>• Age: Not exceeding 35 years.</li> </ul>
4.	Multi-Tasking Staff(MTS)- (01)	Rs. 25,000/-	<ul style="list-style-type: none"> <li>• Essential Qualification</li> <li>• 10<sup>th</sup> pass from a Recognized Board.</li> <li>• Age not exceeding 32 years.</li> </ul>

**Terms & Conditions of engagement:**

- **Term of Appointment:** The engagement shall be on purely temporary basis and shall be continued only till the services are required by the Bharatiya Bhasha Samiti. All the above positions/posts will be initially engaged till **13.11.2026**. Her term is extendable, subject to satisfactory performance and requirement.
- **Remuneration:** A fixed remuneration as mentioned above shall be admissible. The remuneration shall remain constant throughout the term of the contract. There shall be no annual increment/percentage increase during the contract period.
- **Leave of absence:** Paid leave of absence may be allowed at the rate of 1 day for each completed month of service. In addition, two Restricted Holidays are allowed as per Central Govt. Rules. Accumulation of leave beyond a calendar year may not be allowed.
- All the above posts/positions are temporary in nature and shall be for Bharatiya Bhasha Samiti. The post shall be ineligible for any other benefits available to regular University employees i.e, in Shri Lal Bahadur Shastri National Sanskrit University (SLBSNSU). She/He will have no claim for regularization/seniority on the basis of this engagement in Bharatiya Bhasha Samiti.
- Bharatiya Bhasha Samiti reserves the right to terminate the engagement at any time, even before the stipulated time. The candidates selected for the engagement of above positions shall be required to perform the duties as assigned by the Chairman, Bharatiya Bhasha Samiti from time to time during the period of engagement. The complete details of the duties and responsibilities etc., will be communicated separately alongwith the offer of engagement.



- The Bharatiya Bhasha Samiti reserves the right to withdraw this notification at any point of time.

Any corrigendum/addendum or any other related information relating to recruitment shall be posted on the website "slbsrsv.ac.in" of Shri Lal Bahadur Shastri National Sanskrit University only, for which the candidates are required to be in constant touch with the website of the University.

The candidates fulfilling the above Eligibility Criteria for the above advertised positions may appear for the Walk-in-Interview on 6<sup>th</sup> January, 2026 at the Committee Room of Saraswat Sadan, Shri Lal Bahadur Shastri National Sanskrit University (SLBSNSU), B-4, Qutub Institutional Area, New Delhi-110016, alongwith their Bio-data and all original documents in support of their qualification and work experience on the stipulated date at 11: 00 AM positively.

No TA/DA will be paid for attending the interview.

Assistant Registrar (GAD)  
SLBSNSU, New Delhi

Copy to:-

- ✓ 1. System Administrator (computer centre) with a request to place this notification on the website of the University.
2. Shri Pawan Kumar Sharma, Chief Co-ordinator, Bharatiya Bhasha Samiti.
3. OSD to VC
4. PS to Registrar/Finance Officer
5. Concerned file.

Assistant Registrar (GAD)  
SLBSNSU, New Delhi

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31.12.25