



**The Braithwaite Burn And Jessop Construction Company Limited
(A Govt. of India Enterprise)**

Registered Office: 27, R.N. Mukherjee Road, Kolkata – 700001

E-mail: bbjhrm@bbjconst.com / website: www.bbjconst.com / Landline: 033-2248-5841/42

Recruitment Advertisement No. 02/FTC/Exe/2025 dated 20.12.2025

The Braithwaite Burn And Jessop Construction Company Limited, a CPSE under the administrative control of Ministry of Heavy Industries, Govt. of India is engaged in construction of rail bridges in various parts of India. In line with the company's business plans and strategic growth blueprint, it wishes to hire self-driven, talented professionals with the desire to excel. The company offers ample scope for learning, professional growth and a commensurate pay package.

In this regard, the company invites applications from citizens of India for the following openings on Fixed Term Contract basis initially for a period of 03 (Three) years subject to annual review of performance. Subsequent engagement, if any, will be based upon performance and requirements of the company :-

| Sl. No. | Discipline | Name of Post | No. of posts | Minimum Educational Qualification | Age Limit as on 01.01.2026 | Job Description | Minimum Post Qualification Work Experience required as on 01.01.2026 | Period of Contract | Pay |
|-----------|------------|----------------------------|--------------|---|--|---|--|--|---|
| Technical | | | | | | | | | |
| 1 | Civil | Assistant Engineer (Civil) | 16 | Full Time B.E./B.Tech. (Civil) or AMIE (Civil) or Diploma (Civil) from a Govt. recognized University, Deemed University, or an Institute recognized by AICTE with aggregate 60% or above (equivalent CGPA / OGPA or Letter Grade) | 30 years (Age relaxation applies for SC / ST / OBC candidates as per Govt. of India Directives) | Candidate is responsible for Fabrication & Erection of steel bridge structures, industrial structures, buildings, jetties, pile / well foundation etc. Execute Projects of Rail / Road Bridges (Sub-structure & Super Structure) Awareness of Purchase / Procurement procedures, tendering, as per Public Procurement Policy (PPP) of the Govt. of India. Coordinate with project, client, higher officials | A) Minimum 05 years for Diploma passed candidates B) Minimum 02 years for B.E./B.Tech./AMIE passed candidates Note: Work Experience should be in the relevant field of Engineering | 03 year initially (Candidate may be re-engaged based upon performance and company's requirements) | Basic Pay of Rs.30,000 per month plus consolidated Allowance equal to Industrial Dearness Allowance (I.D.A) as on 01 st February of the year in which hired. The candidate will be eligible for increment @ 3% of Basic Pay on completion of each year of their engagement based |

Abhishek Bhattacharya
Chief Manager (HRM)

| | | | | | | |
|---|------------|---------------------------------|----|--|--|---|
| 2 | Mechanical | Assistant Engineer (Mech.) | 02 | Full Time B.E./B.Tech. (Mechanical) or AMIE (Mechanical) or Diploma (Mechanical) from a Govt. recognized University, Deemed University, or an Institute recognized by AICTE with aggregate 60% or above (equivalent CGPA / OGPA or Letter Grade) | Candidate is responsible for Fabrication of Structural FOB, Open Web Bridge Girder, Composite Girder, Bow – String Girder, Secondary Structure etc., Control the working of CNC Cutting & CNC Drilling Machines, SAW/MIG/GMAW Welding, Responsible for Stage Inspection, Preparation of fabrication drawings/ documents, final inspection, control assembly inspection, quality control inspection, painting. Awareness of Purchase / Procurement procedures, tendering, as per Public Procurement Policy (PPP) of the Govt. of India. Coordinate with project, client, higher officials | upon their performance and consolidated Allowance thereon equal to IDA as on 01 st February of the corresponding year (Statutory deductions such as Employees Provident Fund, Professional Tax, Income Tax will be done from pay i.e. (Basic plus Allowance) |
| 3 | Electrical | Assistant Engineer (Electrical) | 02 | Full Time B.E./B.Tech. (Electrical) or AMIE (Electrical) or Diploma (Electrical) from a Govt. recognized University, Deemed University, or an Institute recognized by AICTE with aggregate 60% or above | Candidate is responsible for Electrical Control Panel, Earth Moving Machinery Maintenance Gantry Crane Panel Maintenance Pump Motor, General Building Wiring & Power Distribution, Hydra-Crane Maintenance | |

Abhishek Bhattacharyya
Chief Manager (HAM)

| | | | | | | | | | |
|--|--|--------|----|--|--|---|--|--|--|
| | | | | (equivalent CGPA / OGPA or Letter Grade) | | Busbar DB Maintenance & Distribution, Transformer Oil Circuit Breaker Maintenance Electrical Project Planning & Mechanical Machine Maintenance (Compressor / DG Set) Awareness of Purchase / Procurement procedures, tendering, as per Public Procurement Policy (PPP) of the Govt. of India.Co ordinate with project, client, higher officials | | | |
| | | Total: | 20 | | | | | | |

Non – Technical

| | | | | | | | | | |
|---|----------------|-------------------------|----|--|---|---|---|--|--|
| 4 | Human Resource | Assistant Officer (HRM) | 01 | Full Time MBA with specialization in HR or PGDBM with specialization in HR/Personnel Management/ Personnel Management & Industrial Relations or MA / Master of Personnel Management / Personnel Management & Industrial Relations or MSW with minimum 60% marks / equivalent | 30 years (Age relaxation applies for SC / ST / OBC candidates as per Govt. of India Directives) | Providing effective & timely support to HR Department in recruitment, training, establishment matters, documentation general administration, security, tour and travel management, public relations, labour law compliances labour laws, performance appraisal process, have dealt with Industrial Relations matters such as Conciliation, Employees Compensation Labour Court matters and handle day to day HR and | Minimum 03 years work experience in HR, Personnel & Administration with exposure in dealing with statutory compliance s, wage & salary administration, welfare, documentation & online compliance s on Shram Suidha and other portals concerning Personnel Management portal etc. | 03 year initially (Candidate may be re – engaged based upon performance and company's requirements) | Basic Pay of Rs.30,000 per month plus consolidated Allowance equal to Industrial Dearness Allowance (I.D.A) as on 01 st February of the year in which hired. The candidate will be eligible for increment @ 3% of Basic Pay on completion of each year of their engagement based upon their performance and |
|---|----------------|-------------------------|----|--|---|---|---|--|--|

Abhishek Bhattacharjee
Chief Manager (HRM)

| | | | | | | | | | |
|--|--|--|--|---|--|---|--|--|--|
| | | | | CGPA / OGPA / Letter Grade from a Govt recognized University / Deemed University / AICTE / UGC recognized Institution | | Admin activities etc. The candidate should be conversant with MS Word, MS Powerpoint and MS Excel | | | consolidate d Allowance thereon equal to IDA as on 01 st February of the correspondi ng year (Statutory deductions such as Employees Provident Fund, Professiona l Tax, Income Tax will be done from pay i.e. (Basic plus Allowance) |
|--|--|--|--|---|--|---|--|--|--|

Note: (1) Those having higher post qualification work experience may be considered for additional increments @ 3% of Basic Pay for every two completed years of additional work experience over and above the minimum work experience required.

(2) Industrial Dearness Allowance (IDA) as on 01st February, 2025 was 49.6% which is likely to be revised for 01st February, 2026.

General Instructions:

- 1) **Submission of Applications:** Candidates must first verify and satisfy themselves that they fulfil the above criteria and if interested shall fill up the Application Format (As enclosed at **Annexure – A**) and self-certify the same. Subsequently they shall attach all the following certificates along with the filled in self-certified Application Format, scan all the documents as one PDF and send the same via e-mail to the following e-mail address: bbjhrm@bbjconst.com within 15 (Fifteen) days from the date of notification/publication of this advertisement in Employment News:

| Documents to be sent as one PDF | |
|---------------------------------|---|
| Sl. No. | Document |
| 1 | Filled in self-certified Application Format |
| 2 | Self-Certified Copy of AADHAR |
| 3 | Self – Certified copy of Matriculation Certificate |
| 4 | Self – Certified copy of valid Caste / Category Certificate i.e. SC/ST/OBC (NCL) (If applicable) |
| 5 | Self – Certified copy of Minimum Educational Qualification |
| 6 | Self – certified copies of Work Experience / Service Certificates (If Applicable). Appointment Letter / Joining Letter / Relieving Letter may be appended as proof of work experience in case the candidate does not possess work experience / service certificate |
| 7 | Self – certified copy of Latest Pay Slip (If applicable) |

- 2) **Age:** Age of applicants shall be reckoned as per as Matriculation/Class 10th Certificate
- 3) **Work Experience:** shall be reckoned as per documents enclosed by the candidate. Hence, candidates are advised to enclose relevant documents while applying since no further correspondence will be entertained regarding further submission of work experience related documents.
- 4) **Date of Reckoning:** For calculating work experience and maximum age limit the date of reckoning is 01.01.2026
- 5) Incomplete, Illegible applications / unsigned applications and documents will be summarily rejected.
- 6) All applications against the above posts must be as per Application Format Enclosed with the Advertisement. If not so, they shall be summarily rejected.
- 7) **Mode of Selection:** There will be a Two Stage Interview i.e. (A) Preliminary Interview (Online Video Conference): Shortlisted candidates will be informed via e-mail and company's website of date/time of preliminary interview via Video Conference (VC) for which Link will be sent to them via e-mail ID / Mobile

Abhishek Bhattacharya, Chief Manager (HRM)

Phone No. Hence Candidates, while filling up the application format should definitely share their valid e-mail ID and Mobile Phone No. **(B) Main Interview (In person):** Those who clear the Preliminary Interview will be called for personal face to face interview at the company's Head Office at Kolkata. Due information will be given via e-mail / mobile phone to such candidates and due notice regarding this will also be put up on the "Careers" section of the company's website. Candidates are advised to keep checking the company's website "Careers" section for updates.

- 8) **Reimbursement:** Candidates called for attending personal interview will be reimbursed upto IIIrd AC Railway Ticket fare upon production of railway ticket / e-ticket (To & Fro) for journey undertaken from their respective location to Kolkata and back on the day of interview.
- 9) **Selection:** Selection is subject to performance of the candidate in both Preliminary (Video Conference) as well as Main (In Person) interview
- 10) **Posting: Candidates selected in technical disciplines may be posted at Project Sites anywhere in India.**
- 11) The company reserves the right to increase or decrease the number of vacancies advertised at any time without any prior intimation, or to hold further selection procedures in addition to personal interview such as written test / group discussion etc. (For which due intimation shall be provided) or to cancel the advertisement / selection process altogether.
- 12) List of "Selected candidates" and list of candidates on "Wait List/Extended Panel" shall be published in the company website. The company reserves the right to utilize the panel (including the wait list/extended panel) of selected candidates for filling up the indicated and future vacancies that may arise
- 13) Work performance of selected candidates will be reviewed from time to time. Re-engagement, if at all, shall be subject to work requirements of the company and the candidate's work performance which includes discipline.
- 14) Character and Antecedents will be verified by the company of those candidates who join as per Govt. of India guidelines.
- 15) Subsequent to joining if any information, document submitted by the candidate in his/her application or later is found to be incorrect or false, such candidate's contract is liable to be terminated immediately.
- 16) Canvassing in any form either directly or indirectly will lead to immediate disqualification of the candidate from the selection process.
- 17) Any corrigendum to the advertisement / information regarding interview date etc will be notified in the company's website under "Careers" link.
- 18) Applications received after the last date of applying will not be entertained
- 19) Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or applications in response thereto shall be subject to jurisdiction of Courts at Kolkata.

Abhishek Bhattacharyya

(Chief Manager (HRM)) 20/12/2025
The Braithwaite Burn And Jessop
Construction Company Limited
E-Mail: bbjhrm@bbjconst.com

Attached: ANNEXURE – A (Application Format) below

Application Format
Advt No. 02/FTC/Exe/2025 dated ...20-12-2025.....

To,
Chief Manager (HRM)
The Braithwaite Burn And Jessop Construction Co. Ltd.
27, R.N. Mukherjee Road, Kolkata - 700001

Sub: Application for the post of:
(Please tick the option box)

Assistant Engineer (Civil)

☐

Assistant Engineer (Mechanical)

☐

Assistant Engineer (Electrical)

☐

Assistant Officer (HRM)

☐

1) Name: _____

2) Father's Name: _____

3) Date of Birth (As in Matriculation/10th Marksheet)
(DD/MM/YYYY): _____

4) Age as on 01.01.2026.: _____ Years _____ Months _____ days

5) Gender (Please tick): Male Female Transgender

6) Caste / Category: UR / SC / ST / OBC (NCL) (Please Tick the appropriate option)

7) AADHAR No.: _____ (Self Certified copy of AADHAR attached)

8) Permanent Address: _____

_____ PIN : _____

9) Address for Communication: _____

_____ PIN: _____

Please paste your recent
colour Passport Size
Photograph
(Without cap/hat)
Do not sign across

10) E-mail:

11) Phone No./Mobile No.:

12) Educational Qualifications (Please state your Matriculation details at Sl. No. 1 & your Qualifying Degree details at Sl. No. 2 in the table below) & other qualifications from Sl. No. 3 onwards:

| Sl. No. | Description | Year of passing | School / Institute | Board / University | Percentage / CGPA/ OGPA / Letter Grade scored (CGPA / OGPA / Letter Grade to be converted to equivalent percentage) |
|-----------------------------------|-------------|-----------------|--------------------|--------------------|---|
| Matriculation (10 th) | | | | | |
| 1 | | | | | |
| Qualifying Degree | | | | | |
| 2 | | | | | |
| Others | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |

13) Work Experience (Starting with present employment):
(Candidate may attach extra sheets if required)

| Sl. No. | Name & Address of organization / employer | Designation/Grade/post | Period of service | | Nature of duties | Pay/Salary drawn |
|---------|---|------------------------|-------------------|----|------------------|------------------|
| | | | From | To | | |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |

14) Language proficiency (Please tick the appropriate boxes):

| Language | Read | Write | Speak |
|----------|------|-------|-------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

(Turn over Next Page for Checklist of Documents)

Declaration

1. The information furnished by me above is true to the best of my knowledge & belief.
2. If during any stage of this recruitment and thereafter, any information and/or supporting documents that are annexed with this Form herein are found to be false/misrepresented/forged, my candidature for the post shall be declared null and void with immediate effect. Further I may be barred from future recruitments of the company.

Date:

Signature:

Place:

Name:

Checklist of Self-Certified Certificates/ Marksheets that are to be enclosed
(Please enclose & Tick):

| Sl. No. | Document | Tick |
|---------|---|------|
| 1 | Filled in self-certified Application Format | |
| 2 | Self-Certified Copy of AADHAR | |
| 3 | Self – Certified copy of Matriculation Certificate | |
| 4 | Self – Certified copy of valid Caste / Category Certificate i.e. SC/ST/OBC (If applicable) | |
| 5 | Self – Certified copy of Minimum Qualifying Educational Degree | |
| 6 | Self – certified copies of Work Experience / Service Certificates (If Applicable). Appointment Letter / Joining Letter / Relieving Letter may be appended as proof of work experience in case the candidate does not possess work experience / service certificate | |
| 7 | Self – certified copy of Latest Pay Slip (If applicable) | |