



**ADVT. NO.: 24/2025**  
**(Apply on or before 17.00 Hrs. on February 02, 2026)**

Indian Institute of Science Education and Research, Tirupati, is a premier Autonomous Institute of National Importance established by the Ministry of Education, Government of India, for promotion of high quality science education and research in the country.

The Institute invites online applications from Indian nationals possessing an excellent academic record and relevant work experience for the following positions:-

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|----|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Post Code                                           | <b>001</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 2. | Name of the post                                    | <b>Assistant Executive Engineer (Civil)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 3. | Mode of Recruitment                                 | <b>Direct Recruitment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 4. | Number of posts and Reservation                     | <b>01 - UR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 5. | Group & Pay Level                                   | Group A & Level 10 (Entry Pay Rs. 56,100/-) as per 7th CPC.                                                                                                                                                                                                                                                                                                                                                                                                                |
| 6. | Essential educational qualifications and experience | First class Bachelor's Degree in Civil / Electrical Engineering from a recognized University / Institute.<br><br>( OR )<br><br>Employees with 5 years of relevant experience in the Pay Level-7 or above as Assistant Engineer in the field of construction of Institutional Building, maintenance, designing and planning of civil works as per CPWD norms with First class Bachelor's Degree in Civil / Electrical Engineering from a recognized University / Institute. |
| 7. | Job Description                                     | Supervision and coordination of various construction projects/ works, compliance of various statutory requirements. Manage contracts, ensure quality control, and oversee site inspections and site safety.                                                                                                                                                                                                                                                                |
| 8. | Age                                                 | Not more than 40 years as on the closing date of the advertisement.                                                                                                                                                                                                                                                                                                                                                                                                        |

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|----|------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| 1. | Post Code                                | <b>002</b>                                                                                                      |
| 2. | Name of the post                         | <b>Medical Officer</b>                                                                                          |
| 3. | Mode of Recruitment                      | <b>Direct Recruitment</b>                                                                                       |
| 4. | Number of posts and Reservation          | <b>01 - UR</b>                                                                                                  |
| 5. | Group & Pay Level                        | Group A & Level 10 (Entry Pay Rs. 56,100/-) as per 7 <sup>th</sup> CPC + NPA.                                   |
| 6. | Essential educational qualifications and | MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, |



|    |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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|    | experience      | <p>1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.</p> <p>(OR)</p> <p>Employees with at least 5 years of post-qualification experience, after completing compulsory rotating internship, in a recognized large / multi-specialty hospital of good repute, with MBBS Degree or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.</p> <p>Desirable:<br/>         Post Graduate Qualification, preferably MD in General Medicine, or equivalent qualification included in any one of the Schedules to the Indian Medical Council Act, 1956 (102 of 1956) and must be registered in a State Medical Register or Indian Medical Register.</p> |
| 7. | Job Description | <p>Incumbent is expected to:</p> <ol style="list-style-type: none"> <li>1. Provide medical services to faculty, staff and their dependent family members and students.</li> <li>2. Handle medical emergency cases.</li> <li>3. Provide assistance to beneficiaries in IPD/OPD treatment as and when required and liaise with hospitals.</li> <li>4. Work with the counselling services on campus.</li> <li>5. Promote general health awareness on campus through health outreach activities (camps, talks etc.)</li> <li>6. Facilitate Institute tie-ups with hospitals for medical services.</li> <li>7. Facilitate scrutiny of medical bills (IPD/OPD) as per the norms of the Institute.</li> </ol>                                                                                                                                      |
| 8. | Age             | Not more than 40 years as on the closing date of the advertisement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

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| 1. | Post Code                       | <b>003</b>                                                              |
| 2. | Name of the post                | <b>Assistant Registrar</b>                                              |
| 3. | Mode of Recruitment             | <b>Direct Recruitment</b>                                               |
| 4. | Number of posts and Reservation | <b>01 - UR</b>                                                          |
| 5. | Group & Pay Level               | Group A & Level 10 (Entry Pay Rs. 56,100/-) as per 7 <sup>th</sup> CPC. |
| 6. | Essential educational           | Master's Degree with at least 55% of marks or an equivalent             |



|    |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
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|    | qualifications and experience | grade in UGC's grade point scale wherever grading system is followed.<br><br>( OR )<br><br>Employees serving at Pay Level 6 for 7 years (or) Pay Level 7 for 5 years as Superintendent / Section Officer / Private Secretary or equivalent post and possessing experience in handling Administrative/ Finance & Accounting / Academic / Legal / Statutory / Audit / Stores & Purchase / Establishment matters in Central or State Governments / Central or State funded Educational Institutes / Govt. funded Universities / Comparable Research Establishment and other recognized Institutions of Higher Education with Master's Degree with at least 55% of marks or an equivalent grade in a point scale wherever grading system is followed. |
| 7. | Job Description               | Applicants should possess knowledge of the Government of India's rules and regulations, as well as demonstrate leadership qualities. The applicant shall assist the management of the Institute in day-to-day Administrative and other Academic and Student matters, along with the ability to liaise with the State Government./ local bodies.                                                                                                                                                                                                                                                                                                                                                                                                   |
| 8. | Age                           | Not more than 40 years as on the closing date of the advertisement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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| 1. | Post Code                                           | <b>004</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 2. | Name of the post                                    | <b>Nurse</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 3. | Mode of Recruitment                                 | <b>Direct Recruitment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 4. | Number of posts and Reservation                     | <b>01 UR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 5. | Group & Pay Level                                   | Group B & Level 7 (Entry Pay Rs.44,900/-) as per 7 <sup>th</sup> CPC.                                                                                                                                                                                                                                                                                                                                                                                                       |
| 6. | Essential educational qualifications and experience | Master's Degree (with 50% marks) in Nursing from recognized University / Institutions.<br><br>OR<br><br>First Class Degree in B.Sc. (Nursing) (4-year course) from a recognized Institute/ University.<br><br>AND<br><br>Should be registered as Nurses & Midwife in Indian Nursing Council / State Nursing Council.<br><br>Experience :<br>Minimum 3 years clinical experience in minimum 50 bedded hospital recognized by Central / State Govt / Medical Council of India |
| 7. | Job Description                                     | Assist the medical officer of the Institute. Provide general                                                                                                                                                                                                                                                                                                                                                                                                                |



**भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति**  
**INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH TIRUPATI**  
 (An Autonomous Institute of National Importance under the Ministry of Education, Govt. of India)  
 Srinivasapuram, Venkatagiri Road, Jangalapalli Village, Panguru (G.P), Yerpedu Mandal,  
 Tirupati District, Andhra Pradesh, India – 517619.

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|    |     | nursing care to patients visiting clinic. Provide medications and injections as prescribed by the doctor.<br>Administer Intravenous Fluids and oxygen, monitor BP, Temperature, Pulse etc.<br>Maintain stock of consumables in the clinic. Facilitate the medical gadget requirements of the clinic.<br>May be required to work in Shifts, including Night shift. |
| 8. | Age | Not more than 38 years as on closing date of advertisement.                                                                                                                                                                                                                                                                                                       |

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| 1. | Post Code                                           | <b>005</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 2. | Name of the post                                    | <b>Private Secretary</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3. | Mode of Recruitment                                 | <b>Direct Recruitment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 4. | Number of posts and Category                        | <b>01 – (01 UR)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 5. | Group & Pay Level                                   | Group B & Level - 7 (Entry Pay Rs. 44,900/-) as per 7 <sup>th</sup> CPC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 6. | Essential educational qualifications and experience | 1. Master's degree with 50% marks or equivalent grade in UGC's grade point scale with an excellent command over the English language.<br>2. Computer key depression speed equivalent to 60 words per minute.<br>3. 01 year Diploma / Proficiency certificate in Computer and Office applications from a recognized Institute.<br>( OR )<br>5 years of relevant experience in Govt. organizations at Pay Level 6 with Master's degree with 50% marks or equivalent grade in UGC grade point scale<br><br>Desirable: Sound knowledge of English Stenography/Shorthand with the speed of 100 words per minute.sssss |
| 7. | Job requirements                                    | Providing secretarial assistance to the Director / Registrar. Maintaining all statistical records/data. Any other work as assigned by the higher officers from time to time.                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 8. | Age                                                 | Not more than 38 years as on closing date of advertisement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

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|----|-----------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Post Code                                           | <b>006</b>                                                                                                                                                                           |
| 2. | Name of the post                                    | <b>Superintendent</b>                                                                                                                                                                |
| 3. | Mode of Recruitment                                 | <b>Direct Recruitment</b>                                                                                                                                                            |
| 4. | Number of posts and Reservation                     | <b>02 – (01 - UR &amp; 01 - OBC - NCL)</b>                                                                                                                                           |
| 5. | Group & Pay Level                                   | Group B & Level 6 (Entry Pay Rs.35,400/-) as per 7 <sup>th</sup> CPC.                                                                                                                |
| 6. | Essential educational qualifications and experience | Master's Degree with 50% marks or its equivalent in UGC's grade point scheme in any discipline from a recognized University / Institute and with excellent academic record<br><br>Or |



|    |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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|    |                 | First class bachelor's degree or its equivalent from a recognized University or Institute in any discipline<br>( OR )<br>Employees with 5 years of experience at Pay Level-5 in functional areas of office administration/ establishment / personnel / facilities and service management / finance and accounts / engineering and estate management/ academic administration (Student affairs including hostel administration) / Legal / Statutory / Audit / Stores & Purchase matters in Govt. / Public sector / autonomous organization / educational / training / scientific / R&D / Institutions or comparable experience in reputed firm / organizations with Master's Degree 50% or its equivalent grade point average in UGC's grade point scheme in any discipline |
| 7. | Job Description | Manage the activities of Administration, Accounts, Stores & Purchase and Academics.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 8. | Age             | Not more than 35 years as on closing date of advertisement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

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| 1. | Post Code                                           | <b>007</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 2. | Name of the post                                    | <b>Technical Assistant (IT)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 3. | Mode of Recruitment                                 | <b>Direct Recruitment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 4. | Number of posts and Reservation                     | <b>02- (01 - ST &amp; 01 - EWS)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 5. | Group & Pay Level                                   | Group B & Level 6 (Entry Pay Rs.35,400/-) as per 7 <sup>th</sup> CPC.                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 6. | Essential educational qualifications and experience | B.E. / B.Tech. / Diploma in Engineering of 3 years duration / MCA or M.Sc. / BS-MS with at least 55% marks in appropriate field.<br>(OR)<br>Employees with 5 years experience in relevant fields in Software development / Hardware / System Administration / IT & Networking / AV/ AI / Data Science and Engineering etc. in reputed Pvt. Ltd. Companies / Organisations /Universities with B.E. / B.Tech. / Diploma in Engineering of 3 years duration / MCA with at least 55% marks. |
| 7. | Job Description                                     | 1. Mainly responsible for the smooth running of computer systems and ensuring users get maximum benefits from them.<br>2. Installing and configuring computer hardware operating systems and applications.<br>3. Monitoring and maintaining computer systems and networks<br>4. Testing and evaluating new technology.                                                                                                                                                                  |



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|    |     | 5. Troubleshooting system and network problems and diagnosing and solving hardware or software faults.<br>6. The incumbents are expected to maintain the computer systems and server, network hardware/software, resolving the problems at the client level. |
| 8. | Age | Not more than 35 years as on closing date of advertisement.                                                                                                                                                                                                  |

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| 1. | Post Code                                           | <b>008</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 2. | Name of the post                                    | <b>Technical Assistant (Biology)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 3. | Mode of Recruitment                                 | <b>Direct Recruitment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 4. | Number of posts and Reservation                     | <b>02- (01 – UR and 01 - OBC-NCL)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 5. | Group & Pay Level                                   | Group B & Level 6 (Entry Pay Rs.35,400/-) as per 7 <sup>th</sup> CPC.                                                                                                                                                                                                                                                                                                                                                                                                                |
| 6. | Essential educational qualifications and experience | B.E. / B.Tech. / Diploma in Engineering of 3 years duration / MCA or M.Sc. / BS-MS with at least 55% marks in appropriate field.<br><br>(OR)<br>Employees with 5 years experience in proven research/laboratory experience in relevant field, e.g. operation of scientific/technical equipment and support to academic and research framework of premier research and academic Institutes/organizations with B.E. / B.Tech. / MCA or M.Sc. / BS- MS Degree, with at least 55% marks. |
| 7. | Job Description                                     | The incumbents are expected to keep stock of consumables and spares required for the instruments in their respective departments and assist the faculty in conducting experiments/practical for students. They should have the ability to train students in basic principles of microscopy and analytical instruments. They are expected to assist in proper upkeep and maintenance of equipments.                                                                                   |
| 8. | Age                                                 | Not more than 35 years as on the closing date of the advertisement.                                                                                                                                                                                                                                                                                                                                                                                                                  |

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| 1. | Post Code                                           | <b>009</b>                                                                                                                                                                                  |
| 2. | Name of the post                                    | <b>Junior Library Superintendent</b>                                                                                                                                                        |
| 3. | Mode of Recruitment                                 | <b>Direct Recruitment</b>                                                                                                                                                                   |
| 4. | Number of posts and Reservation                     | <b>01 UR<sup>s</sup></b>                                                                                                                                                                    |
| 5. | Group & Pay Level                                   | Group B & Level 6 (Entry Pay Rs.35,400/-) as per 7 <sup>th</sup> CPC.                                                                                                                       |
| 6. | Essential educational qualifications and experience | Master's Degree in Library Science/Library and Information Science with 55% marks from a recognized University.<br><br>(OR)<br>Employees with 5 years of experience in the field of Library |



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|    |                 | & Information Science in Digital Library Management / Library Automation and Library Networking in Central / State Govt. / Semi- Govt. / Govt. Autonomous organizations / Govt. Universities / Institutions of Higher Education with Master's Degree in Library Science/Library and Information Science with 55% marks from a recognized University.<br><br>Desirable :<br>Diploma / Certificate in Computer Application/ Digital Library Management/ Library Automation from a recognized Institute or enough working experience in Library Digitization and Library Networking. |
| 7. | Job Description | Well-versed with day-to-day library operations                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 8. | Age             | Not more than 35 years as on closing date of advertisement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |

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| 1. | Post Code                                           | <b>010</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 2. | Name of the post                                    | <b>Junior Translator (Rajbhasha)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 3. | Mode of Recruitment                                 | <b>Direct Recruitment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 4. | Number of posts and Reservation                     | <b>01 UR</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 5. | Group & Pay Level                                   | Group B & Level 6 (Entry Pay Rs.35,400/-) as per 7 <sup>th</sup> CPC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 6. | Essential educational qualifications and experience | Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;<br>( OR )<br>At least 5 years' office environment and typing skills in Hindi / English. Excellent computer skills for handling correspondence work/office files/ papers with proficiency in English & Hindi. Knowledge of translation work from Hindi to English and vice versa with Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level. |
| 7. | Job Description                                     | Ensure progressive use of Hindi in official work as per the Official Languages Act, 1963 and the rules framed thereafter.<br>Translate official documents such as circulars, manuals, letters, and reports from English to Hindi and vice versa.<br>Prepare and submit quarterly/ half-yearly/ annual reports on the progressive use of Hindi.<br>Conduct inspections of departments/ sections to ensure compliance with the Official Language policy.<br>Organize Hindi workshops, seminars, training programs,                                                                                         |



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|    |     | and Hindi Pakhwada (fortnight).<br>Coordinate with the Town Official Language Implementation Committee (TOLIC).<br>Impart training to staff on usage of Hindi in day to-day official work.<br>Promote use of Hindi in correspondence, noting, drafting, and file maintenance.<br>Ensure proper implementation of directives received from the Department of Official Language, Ministry of Home Affairs.<br>Facilitate audits and inspections by Official Language authorities.<br>Assist in the preparation of bilingual publications, annual reports, and other promotional materials<br>Any other work assigned from time to time related to the promotion of Official Language. |
| 8. | Age | Not more than 35 years as on the closing date of the advertisement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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| 1. | Post Code                                           | <b>011</b>                                                                                                                                                                                                                                                                                                                                                |
| 2. | Name of the post                                    | <b>Junior Office Assistant (Multi Skill)</b>                                                                                                                                                                                                                                                                                                              |
| 3. | Mode of Recruitment                                 | <b>Direct Recruitment</b>                                                                                                                                                                                                                                                                                                                                 |
| 4. | Number of posts and Reservation                     | <b>06 (05-UR &amp; 01 OBC - NCL)</b>                                                                                                                                                                                                                                                                                                                      |
| 5. | Group & Pay Level                                   | Group C & Level 4 (Entry Pay Rs.25,500/-) as per 7 <sup>th</sup> CPC.                                                                                                                                                                                                                                                                                     |
| 6. | Essential educational qualifications and experience | Bachelor's Degree with 50% in any discipline with excellent computer proficiency in Office Applications like Word, Excel, Power Point etc.<br><br>( OR )<br>Employees with 4 years relevant experience in with Bachelor's Degree with 50% in any discipline with excellent computer proficiency in Office Applications like Word, Excel, Power Point etc. |
| 7. | Job Description                                     | The incumbent is expected to work in Administration / Academics / Stores & Purchase and Accounts etc.                                                                                                                                                                                                                                                     |
| 8. | Age                                                 | Not more than 33 years as on the closing date of the advertisement.                                                                                                                                                                                                                                                                                       |

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| 1. | Post Code                       | <b>012</b>                                                            |
| 2. | Name of the post                | <b>Lab Assistant (Biology)</b>                                        |
| 3. | Mode of Recruitment             | <b>Direct Recruitment</b>                                             |
| 4. | Number of posts and Reservation | <b>01 SC</b>                                                          |
| 5. | Group & Pay Level               | Group C & Level 3 (Entry Pay Rs.21,700/-) as per 7 <sup>th</sup> CPC. |
| 6. | Essential educational           | B.Sc. (Biology) with 50% of marks from a recognised                   |



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|    | qualifications and experience | University / Institute.<br>(OR )<br>Employees with 3years' service in handling Laboratory equipment and experiments with B.Sc. (Biology) with 50% of marks from a recognized University / Institute.      |
| 7. | Job Description               | The incumbents are expected to keep stock of consumables and spares required for the instruments in their respective department and assist the faculty in conducting experiments/practicals for students. |
| 8. | Age                           | Not more than 30 years as on closing date of advertisement.                                                                                                                                               |

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| 1. | Post Code                                           | <b>013</b>                                                                                                                                                                                                                                                   |
| 2. | Name of the post                                    | <b>Lab Assistant (Chemistry)</b>                                                                                                                                                                                                                             |
| 3. | Mode of Recruitment                                 | <b>Direct Recruitment</b>                                                                                                                                                                                                                                    |
| 4. | Number of posts and Reservation                     | <b>01 (OBC – NCL #)</b>                                                                                                                                                                                                                                      |
| 5. | Group & Pay Level                                   | Group C & Level 3 (Entry Pay Rs.21,700/-) as per 7 <sup>th</sup> CPC.                                                                                                                                                                                        |
| 6. | Essential educational qualifications and experience | B.Sc. (Chemistry) with 50% of marks from a recognised University / Institute.<br>(OR )<br>Employees with 3years' service in handling Laboratory equipment and experiments with B.Sc. (Chemistry) with 50% of marks from a recognized University / Institute. |
| 7. | Job Description                                     | The incumbents are expected to keep stock of consumables and spares required for the instruments in their respective department and assist the faculty in conducting experiments / practicals for students.                                                  |
| 8. | Age                                                 | Not more than 30 years as on closing date of advertisement.                                                                                                                                                                                                  |

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| 1. | Post Code                                           | <b>014</b>                                                                                                                                                                                                                                               |
| 2. | Name of the post                                    | <b>Lab Assistant (Physics)</b>                                                                                                                                                                                                                           |
| 3. | Mode of Recruitment                                 | <b>Direct Recruitment</b>                                                                                                                                                                                                                                |
| 4. | Number of posts and Reservation                     | <b>01 UR \$</b>                                                                                                                                                                                                                                          |
| 5. | Group & Pay Level                                   | Group C & Level 3 (Entry Pay Rs.21,700/-) as per 7 <sup>th</sup> CPC.                                                                                                                                                                                    |
| 6. | Essential educational qualifications and experience | B.Sc. (Physics) with 50% of marks from a recognised University / Institute.<br>(OR )<br>Employees with 3years' service in handling Laboratory equipment and experiments with B.Sc. (Physics) with 50% of marks from a recognized University / Institute. |
| 7. | Job Description                                     | The incumbents are expected to keep stock of consumables and spares required for the instruments in                                                                                                                                                      |



|    |     |                                                                                                         |
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|    |     | their respective department and assist the faculty in conducting experiments / practicals for students. |
| 8. | Age | Not more than 30 years as on closing date of advertisement.                                             |

# This is purely a Lien Vacancy being notified against an incumbent holding a lien on this position.

The candidate to be appointed against this vacancy is likely to be made permanent on successful completion of probation subject to satisfactory performance, if the incumbent holding lien does not repatriate to IISER Tirupati.

In the event of repatriation of the incumbent, the candidate appointed against that particular lien vacancy shall have to vacate the post and his/her services will be terminated/ discontinued from the date of reversion of the incumbent to this position.

\$ Post is reserved for candidates with Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy.

### **GENERAL INFORMATION / DETAILS ABOUT THE POST**

- 1) It shall be the sole responsibility of the applicant to fully satisfy that the individual possesses the essential qualifications and experience etc. as laid down in this advertisement for the post/s before applying for the position.
- 2) The applicant will be solely and entirely responsible for the authenticity of information submitted / documents and photograph. It is the responsibility of the candidate to assess his / her own eligibility to the post(s) for which he / she is appearing in accordance to this advertisement. If it is detected at any time in future, during the process of selection or even after appointment that the candidate was not eligible as per the prescribed Recruitment Rules of the Institute which could not be detected at the time of selection for whatsoever reason, his/her candidature/appointment shall be liable to be cancelled/terminated immediately.
- 3) In case of any inadvertent mistake in the process of selection, which is detected at any stage even after the issue of appointment order or anytime during the service, the Institute reserves the right to modify/withdraw/cancel any communication (including the offer of appointment) made to the applicant.
- 4) The qualifications prescribed should have been obtained from the Ministry of Education (MoE)/University Grants Commission (UGC) recognised Universities / Institutions in India (or) abroad. In the case of qualifications obtained from foreign universities,



candidates shall produce a Recognition Certificate from the Association of Indian Universities (AIU).

- 5) All the above posts are as per the pay scales applicable to Central Autonomous Bodies (CAB) and carry allowances like House Rent, Transport and Children's Education as applicable to CAB's and adopted by the Institute.
- 6) These posts are presently covered under the New Pension Scheme of Govt. of India. However, the pension scheme shall change subject to the instructions of the GoI as applicable to Autonomous Bodies in future. The incumbent will also be eligible for other benefits like Medical, LTC, etc. as per the Institute norms.
- 7) Age relaxation as admissible to Ex-Serviceman applicants shall be considered as per the Government of India norms. Such candidates must ensure that they are entitled to relaxation and possess the valid certificates / documents prescribed by GoI in support of their claim.
- 8) Age relaxation of 10 years in upper age limit shall be allowed to Persons with benchmark disabilities, subject to the condition that maximum age of the applicant on the crucial date shall not exceed 56 years.
- 9) Age relaxation for SC / ST/ OBC (NCL) is applicable, only if the post is reserved for that particular category.
- 10) Age relaxation shall be provided for Departmental employees (Central Govt. bodies /State Govt. bodies /PSU/ Autonomous Bodies of Government of India) as per the Govt of India norms. This concession is admissible to such Departmental employees who are working in posts which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the posts applied for by the candidate.
- 11) The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates.
- 12) For the Institute's regular employees, there will be no upper age limit in direct recruitment. However, they should have at least a year of service remaining before superannuation as on the last date for submission of applications.
- 13) All the applicants have to indicate their actual category/community in the application at the time of filling the application which shall be final and cannot be changed during the entire recruitment process. Requests for change of category will not be entertained.
- 14) Applicants belonging to SC/ST/OBC-NCL/EWS who fulfill the required Educational qualification/Technical/Professional qualifications can also apply against UR vacancies.



They will however, have to compete with the UR applicants and will not be eligible for any relaxation.

- 15) Applicants seeking reservation benefits available for the respective categories (SC / ST / OBC-NCL / PwBD / EWS) must ensure that they are entitled to such reservation as per eligibility criteria prescribed in the Government of India orders and must furnish the **valid original certificates** in support of their claim in the format prescribed by the Government of India and issued by the authority who is duly authorised to issue such certificates.
- 16) In case of OBC Applicants, the reservation is admissible only to those Applicants having “**Non Creamy Layer**” status. Further, such Applicants seeking reservation benefit under **OBC-NCL** category must ensure that:
- a. Their caste is listed in the central list of OBCs
  - b. [[http://www.ncbc.nic.in/User\\_Panel/CentralListView.aspx](http://www.ncbc.nic.in/User_Panel/CentralListView.aspx)]
  - c. They are entitled to such reservation as per eligibility prescribed in Govt. of India orders issued from time to time
  - d. Possess the valid original certificates issued by the Competent Authority in the format prescribed by Govt. of India in support of their claim.

Applicants called for the selection process will have to produce “Caste certificate” in the format prescribed by the Government of India. The OBC Applicants claiming reservation under the said category must produce OBC (Non-Creamy Layer) certificate issued on/ after April 01, 2025 but not later than the closing date of applications for the posts.

- 17) Candidates qualifying in the written examination must produce original certificates during Certificate Verification. Any discrepancy between the certificates uploaded at the time of application and those produced at the time of verification, or failure to upload the required certificates while filling out the application, will result in the rejection of candidature without further consideration.
- 18) In case of EWS Applicants :
- Refer Office Memorandum No. 36039/1/2019-Estt (Res) dated January 31, 2019 for details [ <https://documents.doptcirculars.nic.in/D2/D02adm/ewsf28fT.PDF> ].

Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income is below INR 8,00,000/- (Rupees eight lakh only) are identified as Economically Weaker Sections (EWS) for availing benefit of reservation. Income shall also include income from all sources i.e., salary, agriculture, business, profession, etc. for the financial year prior to the year of application.

Also, persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- i. 5 acres of agricultural land and above;



- ii. Residential flat of 1000 sq. ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

Applicant needs to submit a valid certificate issued by the Competent Authority. The crucial date for submission of Income & Asset Certificate (Cut-off date) is the last date for receipt of applications. The certificate furnished must have clear mention of the financial year [2024-2025] and the validity year [2025-2026].

The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

- 19) Once a applicant has chosen a specific reserved category, no request will be entertained for change to other reserved category viz. SC to ST, ST to SC, OBC to SC/ST or SC/ST to OBC, SC to EWS, EWS to SC, ST to EWS, EWS to ST, OBC to EWS, EWS to OBC (or) any other such requests.
- 20) In case of a applicant unfortunately becoming physically disabled during the course of the recruitment process, the applicant should produce valid document showing him/her acquiring a disability to the extent of 40% or more as defined under the Rights of Persons with Benchmark Disabilities (PwBD) Act, 2016 to enable him/her to avail the benefits of PwBD reservation for posts reserved under PwBD quota.
- 21) Applicants belonging to reserved category viz. SC/ST/OBC-NCL/EWS/PwBD should submit the valid certificate issued by the appropriate authorities authorized to issue as mentioned in the respective category wise Gazette notification. In the absence of such certificate, the applicant (even claiming to be reserved) will be treated under Unreserved Category and will not be eligible for reserved positions.
- 22) The Applicants are required to submit the **VALID** caste/category/disability certificate issued by the Competent authority in the format prescribed by the Government of India for this purpose. The certificates submitted in this regard must be valid and as per the instructions mentioned herein in the advertisement with respect to each category mentioned above. The Institute will not be responsible for any delay in submission of caste/category/disability certificate by applicants claiming reservation. Additional time shall **not** be provided for submission/upload of the certificates beyond the due date. It is the responsibility of the applicant to ensure that the certificate submitted/uploaded is in the prescribed format mentioned in the respective Gazette notifications issued by the Government of India and their caste is mentioned in the respective category list (Central List) released by the Government of India.



- 23) Number of posts indicated may increase or decrease as per the Institute requirement.
- 24) The Institute reserves the right to not to fill the post advertised and rejecting any or all of the applications without assigning any reason thereof.
- 25) **IISER Tirupati strives to have a workforce which reflects gender balance and equity and hence women candidates fulfilling the eligibility criteria are encouraged to apply.**
- 26) Positions may be filled from the applicants with Persons with Benchmark Disabilities if found suitable, even if the post is not reserved under PwBD category. Therefore, **PwBD applicants fulfilling the eligibility criteria are encouraged to apply.**
- 27) Application from the candidates working in Central Government, State Government Departments, Public Sector Undertakings and Government Funded Research Agencies must upload their No Objection Certificate with a clear certificate that the applicant (if selected) will be relieved within one month of receipt of appointment order along with the Vigilance Clearance Certificate. Candidates attending written examination shall ensure that they satisfy this criteria of No Objection Certificate and Vigilance Clearance Certificate also in addition to the essential qualification and experience, while attending the written examination. Applications without No Objection Certificate and Vigilance Clearance Certificate will be summarily rejected.
- 28) The prescribed Essential Qualifications / Experience indicated are bare minimum and mere possession of same will not entitle the candidates to be called for interview / selection process. Where the number of applications received in response to an advertisement is large, it may not be convenient or possible to call all the candidates. The Institute reserves the right to restrict the number of candidates to be called for written exam / skill test / interview to a reasonable limit, on the basis of qualifications and experience higher than that of the minimum prescribed in the advertisement. The candidates should, therefore, furnish full details of qualifications and experience possessed in the relevant fields, over and above the minimum prescribed. Documentary evidences of qualification and experience will be verified during the selection process. Any discrepancy found in documents of candidates will lead to cancellation of their candidature.
- 29) The Institute may not undertake detailed scrutiny of applications for the eligibility and other aspects at the time of examination and, therefore, candidature will be accepted only provisionally. The candidates are advised to go through the requirements of educational qualification, experience, age, No Objection Certificate, Vigilance Clearance Certificate (wherever applicable), etc. and satisfy themselves that they are eligible for the post(s). When scrutiny of documents is undertaken at any stage of the recruitment process, if any claim made in the application is not found substantiated, the candidature will be cancelled and the decision of the Institute shall be final and binding for all the candidates.



- 30) The experience certificate(s) shall clearly mention the starting date, ending date of employment, duration of employment (date, month & year) indicating the pay scale with basic pay and/or consolidated pay for the complete period served in that designation/rank/post. Experience Certificate must contain all details of all posts /designations/rank held (including present position), at each pay level in a tabular format.
- 31) The experience certificate(s) should clearly mention the nature of duties performed /experience obtained in the post(s) with duration(s).
- 32) Appointment letters/Appreciation letter/Pay slips/transfer or promotion orders/office orders/ unsigned experience certificate/ self-employment experience certificate / PPO shall not be considered as valid proof of experience. Candidates uploading any such or similar documents which does not contain complete information as mentioned in point no. 29 will be summarily rejected.
- 33) Decision of the Institute in all matter relating to the eligibility of the candidate, screening / Skill / Written test and selection would be final and binding on all the candidates.
- 34) The appointment of the selected candidate will be subject to their being found medically fit as per the requirements of the Institute.
- 35) The Institute shall verify the antecedents or documents submitted by an applicant at any time, or during the tenure of the appointment. In case, it is detected that the documents submitted by the applicants are fake or the applicant has doubtful/unacceptable antecedents/background and had suppressed any information, then the individual's services shall be liable to be terminated forthwith and in addition, legal action may be initiated against such applicants/employees as per law. The appointment orders issued by the Institute to the finally selected applicants, shall be provisional until the clearance of character and antecedents are received by the Institute.
- 36) The Institute reserves the right to revise or modify at any time any conditions of the advertisement by issuing a suitable amendment or corrigendum, as it may deem fit. Such corrigendum/addendum pertaining to this advertisement, shall be published only on the Institute's website.
- 37) All information regarding the selection process shall be uploaded on the Institute's website (<https://www.iisertirupati.ac.in>) only and no separate written correspondence will be sent. It shall be the sole responsibility of the applicants to monitor the same. No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
- 38) It is the sole responsibility of the applicant to ensure that all the documents uploaded are clear and legible. The Institute will not be responsible for illegible (or) unclear scans uploaded by the applicant. Illegible applications with improper (or) unreadable/unclear scans will be summarily rejected.



- 39) Canvassing in any form and / or bringing any influence, political, or otherwise by an applicant, will lead to disqualification of the applicant from the selection process. All disputes will be subject to jurisdiction of Courts of Law at Tirupati.
- 40) No interim enquiries / correspondence / communication of any sort will be entertained on the matter.
- 41) An application fee of Rs. 1000/- (Rs. 500/- for SC/ST applicants) for Group A and Rs. 750/- (Rs. 375/- for SC/ST applicants) for Group B & C posts is to be paid while filling the online application. Fee waiver is applicable to PwBD candidates only.
- 42) The application fee once paid will not be refunded or re-adjusted under any circumstances.
- 43) The Written test (if any) and interview / personality test / skill test will be held offline or online as per the requirements and decision of the Institute. Candidates will be duly informed of the same through appropriate notification in the website only.
- 44) Application submitted without any supporting documents/uploads (or) with unclear scans/illegible uploads (or) incomplete in any respect will be summarily rejected and no further correspondence will be entertained in this regard. Application incomplete in any respect will be summarily rejected.
- 45) No TA will be paid for the candidates for written test / skill test. Only the candidates shortlisted for the interview will be paid AC III tier return fare.

### **HOW TO APPLY**

- 1) Candidates are required to submit the application online only using the link below:  
<https://iisertirupatint.samarth.edu.in>
- 2) List of shortlisted candidates for the further selection process will be notified through email only. Therefore, applicants are requested to kindly provide active Mobile Numbers and Email ID in the application form. Candidates are requested to check their email regularly, including spam folder. The Institute will not be responsible for any loss of e-mail sent, due to invalid / wrong e-mail ID provided by the candidate or delivery of emails to Spam mail folder or for delay / non-receipt of information if a candidate fails to access his / her email.
- 3) Recent passport size photographs and photocopies of relevant certificates and other testimonials in support of age, qualification, experience etc. will be collected at an appropriate stage.



**भारतीय विज्ञान शिक्षा एवं अनुसंधान संस्थान तिरुपति**  
**INDIAN INSTITUTE OF SCIENCE EDUCATION AND RESEARCH TIRUPATI**  
(An Autonomous Institute of National Importance under the Ministry of Education, Govt. of India)  
Srinivasapuram, Venkatagiri Road, Jangalapalli Village, Panguru (G.P), Yerpedu Mandal,  
Tirupati District, Andhra Pradesh, India – 517619.

- 4) The applicant will be responsible for the authenticity of information / documents and photographs submitted. It is the responsibility of the candidate to assess his / her own eligibility to the post(s) for which he/she is appearing in accordance with this advertisement. If it is detected at any time in future, during the process of selection or even after the appointment that the candidate was not eligible as per the prescribed eligibility criteria in this advertisement, which could not be detected at the time of selection for whatsoever reason, his/her candidature/appointment shall be liable to be cancelled/terminated immediately.

**Last date for submitting on-line application is 17.00 Hrs. on February 02, 2026.**

**Advt. No.24/2025/IISER-T/Rect./20.12.2025**

**Sd/-  
Registrar (i/c)**