

**OFFICE OF THE
DISTRICT LEGAL SERVICES AUTHORITY, KEONJHAR**

Dated the 17th Day of July, 2025

Applications are invited from the local residents of Keonjhar for filling up 45 nos. of Para Legal Volunteers for the District Legal Services Authority, Keonjhar.

The intending applicants who have the requisite qualification and wants to abide by the following conditions which are as per Scheme for Para-Legal Volunteers (Revised) & Module for the Orientation –Induction-Refresher Courses for PLVs Training may apply alongwith required documents to the office of the **District Legal Services Authority, Keonjhar (District Court Premises, Keonjhar-758001)** as per proforma attached by **15.08.2025 positively either in person during office hour on each working day or by Speed Post**. If the Applicants so desire, the proforma for Application shall be made available in the Office of District Legal Services Authority, Keonjhar on free of cost. Further, the format of application for empanelment as Para Legal Volunteer for District Legal Services Authority, Keonjhar can be available in the websites Keonjhar.dcourts.gov.in and Keonjhar.nic.in. The Applications received after the stipulated date i.e. 15. 08..2025 shall be summarily rejected.

NOTICE

The applicants, who are interested to be empanelled as Para Legal Volunteer for District Legal Services Authority, Keonjhar subject to the following condition may apply in the proforma enclosed by the stipulated date in the Office of District Legal Services Authority, Keonjhar (A.D.R. Centre Building, Civil Court premises, Keonjhar, 758001):

- The PLVs should have mind set to extend voluntary service to the down trodden people SC /ST /Child /Women /Senior Citizen and all marginalized section of the society who are unable to get justice and right out of their poverty and ignorance without expectation of monetary gain from it.
- Para Legal Volunteers should have a mind set to assist the needy in the society coupled with the compassion, empathy and concern for the upliftment of marginalized and weaker sections of the society.
- They must have unflinching commitment towards the cause which should be translated into the work they undertake.
- The work of the PLVs does not carry and salary, remuneration of wages except honorarium fixed by the DLSA from time to time.

Groups from whom Para-Legal Volunteers can be selected:

- Teacher (including retired teachers)
- Retired Government servants and senior citizens
- M.S.W students and teachers
- Anganwadi Workers
- Doctors/Physicians
- Students & Law Students (till they enroll as lawyers)
- Members of non-political, service oriented NGOs and Clubs
- Members of Women Neighbourhood Groups, Maithri Sanghams and other self Help Groups including or marginalized/ vulnerable groups.
- Educated prisoners with good behavior, serving long term sentences in prisons.
- The applicant must be literate, preferably matriculate, with a capacity for overall comprehension.
- Any other person whom the District Legal Services Authority deems fit to be identified as PLVs.

Informed all concerned.

Sd/-
Chairman,
District Legal Services Authority,
Keonjhar

Memo No. 1850 /Date 17.07.2025

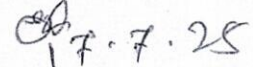
Copy submitted to the Collector-Cum-District Magistrate, Keonjhar/ Registrar, Civil Courts, Keonjhar/ President, Keonjhar Bar Association, Keonjhar / Sub-Collector, Keonjhar / Chief District Medical Officer, Keonjhar / District Education Officer, Keonjhar/ Block Education Officer, Keonjhar / District Child Protection Officer, Keonjhar / District Social Welfare Officer, Keonjhar / District Social Security Officer, Keonjhar / Block Development Officer, Keonjhar Sadar /Banspal/ Ghatagaon /Harichandanpur /Patna /Telkoi/ Saharpada/ C.D.P.O.,Keonjhar/Tahasildar, Keonjhar/ District Labour Officer, Keonjhar/ Principal, Pravas Manjari Law College, Keonjhar/Employment Exchange Officer, Keonjhar/ Inspector-In-Charge, Keonjhar Police Station/ for favour of kind information and necessary action. I am directed to request you to instruct the office to exhibit the copy of the same in the Notice Board of your institution for general information.

 17.7.25

Secretary,
District Legal Services Authority,
Keonjhar

Memo No. 1851 /Date 17.07.2025

Copy submitted to the Registrar, Civil Courts, Keonjhar and District Informatics Officer, NIC, Keonjhar for favour of kind information and necessary action. You are requested to publish the notice and format of application for empanelment as Para Legal Volunteer for District Legal Services Authority, Keonjhar (attach herewith) in the Official Website of Keonjhar District for general information.

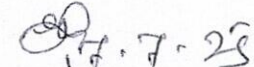
 17.7.25

Secretary,

District Legal Services Authority,
Keonjhar,

Memo No. 1852 /Date 17.07.2025

Copy forwarded to the Registrar, Civil Courts, Keonjhar with request to exhibit in the Notice Board of District Court, Keonjhar for general information.

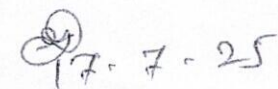
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Secretary,

District Legal Services Authority,
Keonjhar

Memo No. 1853 /Date 17.07.2025

Copy exhibited in the Notice Board of District Legal Services Authority, Keonjhar for general information.

 17.7.25

Secretary,

District Legal Services Authority,
Keonjhar

**FORMAT OF APPLICATION FOR EMPANELLEMENT AS
PARA LEGAL VOLUNTEER FOR
DISTRICT LEGAL SERVICES AUTHORITY, KEONJHAR**

1. Name of the applicant :
2. Father's / husband's name :
3. Gender :
4. Marital status- (Married / Unmarried) :
5. Permanent Address :
(Village, P.O, G.P., Block, P.S. & District)
(Aadhar card must be attached)

Paste your
recent passport
size Photograph
and to submit
one extra
photograph with
the application
form.

6. Present address :
(Village, P.O, G.P., Block, P.S. & District)
7. Date of birth :
8. Educational qualification :
(documents to be attached)
9. Special Qualification if any :
(document to be attached)
10. Mobile/Landline No. :
11. E-mail ID :

DECLARATION

I do hereby declare that information furnished above are true, complete and correct to the best of my knowledge and belief. Further, I declare that I shall not claim any remuneration for the voluntary work/ service to be rendered by me except the honorarium if any which may be paid to me by this Authority.

Place:

Date:

(Signature of the applicant)