Annexure-I

APPLICATION FORM COMPETITIVE **FOR EXAMINATION FOR** RECRUITMENT TO THE CADRE OF POSTMAN, MAIL GUARD & MTS FROM ELIGIBLE GDS FOR THE VACANCIES EARMARKED FOR GDS AND UNFILLED VACANCIES OF LDCE FOR POSTMAN/MAIL GUARD FOR THE VACANCY YEAR 2025 (01.01.2025 TO 31.12.2025).

Affix recent Passport sized Photograph duly attested by Divisional/Unit Head

Note: All Particulars shall be filled up in BLOCK letter.

	Detail(s)				
NAME OF THE CANDIDATE					
GENDER (MALE/FEMALE/TRANSGENDER)					
DESIGNATION (BPM/ABPM/DAK-SEVAK)					
DATE OF BIRTH	DD	N 198 F	YYYY		
certificate/mark sheet)	D/D		ICLE		
CATEGORY (UR/SC/ST/OBC/EWS)					
EDUCATIONAL QUALIFICATION					
(Attach self-attested copies of Mark sheet)					
OFFICE WHERE PRESENTLY ATTACHED					
DATE FROM WHICH CONTINUING IN GDS					
ENGAGEMENT					
LENGTH OF ENGAGEMENT RENDEREDAS	30000	5.7%	DD		
GDS AS ON 01.01.2025 (YY/MM/DD)	9 8	(Y.L.)V.L.	2/2/		
AGE AS ON 01.01.2025 (YY/MM/DD)	YY	MM	DD		
WHETHER PERSON WITH DISABILITY (ies) (Yes					
/No)					
A PARTICIPATION OF THE PARTY OF					
	DESIGNATION (BPM/ABPM/DAK-SEVAK) DATE OF BIRTH (Attach self – attested Matriculation sertificate/mark sheet) CATEGORY (UR/SC/ST/OBC/EWS) EDUCATIONAL QUALIFICATION (Attach self-attested copies of Mark sheet) OFFICE WHERE PRESENTLY ATTACHED DATE FROM WHICH CONTINUING IN GDS ENGAGEMENT LENGTH OF ENGAGEMENT RENDEREDAS GDS AS ON 01.01.2025 (YY/MM/DD) AGE AS ON 01.01.2025 (YY/MM/DD) WHETHER PERSON WITH DISABILITY (ies) (Yes	DESIGNATION (BPM/ABPM/DAK-SEVAK) DATE OF BIRTH (Attach self – attested Matriculation (Sertificate/mark sheet) CATEGORY (UR/SC/ST/OBC/EWS) EDUCATIONAL QUALIFICATION (Attach self-attested copies of Mark sheet) OFFICE WHERE PRESENTLY ATTACHED DATE FROM WHICH CONTINUING IN GDS ENGAGEMENT LENGTH OF ENGAGEMENT RENDEREDAS GDS AS ON 01.01.2025 (YY/MM/DD) AGE AS ON 01.01.2025 (YY/MM/DD) WHETHER PERSON WITH DISABILITY (ies) (Yes //No) IF YES, NATURE OF DISABILITY (ies) (Attach permanent Disability certificate) PERCENTAGE OF DISABILITY (ies) WHETHER WORKING IN APS (Yes/No) WHETHER ANY PENALTY IS IN CURRENCY OR DISCIPLINARY PROCEEDINGS PENDING. IF YES, DETAILS THERE OF.	DESIGNATION (BPM/ABPM/DAK-SEVAK) DATE OF BIRTH (Attach self – attested Matriculation (Sertificate/mark sheet) CATEGORY (UR/SC/ST/OBC/EWS) EDUCATIONAL QUALIFICATION (Attach self-attested copies of Mark sheet) OFFICE WHERE PRESENTLY ATTACHED DATE FROM WHICH CONTINUING IN GDS ENGAGEMENT LENGTH OF ENGAGEMENT RENDEREDAS GDS AS ON 01.01.2025 (YY/MM/DD) AGE AS ON 01.01.2025 (YY/MM/DD) WHETHER PERSON WITH DISABILITY (ies) (Yes/No) IF YES, NATURE OF DISABILITY (ies) (Attach permanent Disability certificate) PERCENTAGE OF DISABILITY (ies) WHETHER WORKING IN APS (Yes/No) WHETHER ANY PENALTY IS IN CURRENCY OR DISCIPLINARY PROCEEDINGS PENDING. IF YES, DETAILS THERE OF.		

DECLARATION:

I, hereby, declare that the particulars furnished in the application form are true, complete a correct to the best of my knowledge and belief and will be supported by original documents as and where the control of th	hen my			
** Strike out (x) whichever is not applicable.				
Date:				
Place:				
Signature of the candid	ate			

I certify that I have verified the particulars of candidate from service record and found correct. The candidature of the applicant is **recommended** for the following posts:-

Post	Eligible (Yes/No)	Recommended* (Yes/No)
Postman		
Mail Guard		
Multi Tasking Staff		

*If NOT RECOMMENDED, reasons thereof.

Date :	
Place:	

Signature of the Divisional/Unit Head with designation stamp

Option for Post/Order of preference

(Postman/Mail Guard/MTS)

GDS candidates shall give option for one, two or all three posts and candidature for selection will be considered, only if a post has been opted for, subject to fulfilling the eligibility conditions. For example, an applicant will be considered for Mail Guard only if option is given for Mail Guard, otherwise his candidature will not be considered while preparing merit list for Mail Guard for the vacancy of 2025 (01.01.2025 to 31.12.2025). The candidates shall exercise option for post and order of preference for Division/Unit and to be submitted along with the application form.

(a) Option for Post:

Sl. No.	Name of Post	Mark (Yes/No)	Order of Preference (i.e 1st/2nd/3rd)
1.	Postman		
2.	Mail Guard		
3.	MTS		

(b) Order of preference of Divisions/Units by GDS applicants (For Postman/Mail Guard)

		Order of Preference for Division/Un	its		
CI N	Name of the Division	Preference (write the name of the Division / Unit with order of preference)			
Sl. No.	under Odisha Circle	Name of the Division/Unit	Order of preference (i.e. 1 st ,2 nd ,3 rd etc)		
1.	BHUBANESWAR				
2.	PURI				
3.	CUTTACK CITY				
4.	JAJPUR				
5.	KENDRAPARA				
6.	CUTTACK SOUTH				
7.	BALASORE				
8.	BHADRAK				
9.	MAYURBHANJ				
10.	RAIRANGPUR				
11.	NAYAGARH				
12.	SUNDARGARH	*			
13.	SAMBALPUR				
14.	ROURKELA				
15.	BOLANGIR				
16.	DHENKANAL				
17.	KEONJHAR				
18.	BERHAMPUR				
19.	KORAPUT				
20.	RAYAGADA				
21.	ASKA				
22.	PHULBANI				
23.	KALAHANDI				
24.	RMS N				
25.	RMS K				

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(C) Preference by GDS applicants for the post of MTS:

Order	of Preference for Administrative Office		dinate Office, Civil/Electrical wing,		
	D	ivision/Units			
		Preference (write the name of the Division / Unit with order of			
Sl. No.	Name of the Division/Unit under Odisha	Name of the Division	preference)		
	Circle	/ Unit	Order of preference (i.e. 1st ,2nd ,3rdetc)		
1.	CIRCLE OFFICE / REGIONAL OFFICE	/ Ollit	(i.e. 1 st ,2 ^{stt} ,5 ^{stt} etc)		
	DAP (CUTTACK)				
	CIVIL WING				
	ELECTRICAL WING				
	BHUBANESWAR	7			
6.	PURI	3			
7.	CUTTACK CITY				
8.	JAJPUR				
9.	KENDRAPARA				
10.	CUTTACK SOUTH				
11.	BALASORE				
12.	BHADRAK				
13.	MAYURBHANJ				
14.	RAIRANGPUR				
15.	NAYAGARH				
16.	SUNDARGARH				
17.	SAMBALPUR				
18.	ROURKELA				
19.	BOLANGIR				
20.	DHENKANAL				
21.	KEONJHAR				
22.	BERHAMPUR				
23.	KORAPUT				
24.	RAYAGADA				
25.	ASKA				
26.	PHULBANI				
27.	KALAHANDI				
28.	RMS N				
29.	RMS K				
30.	RMS BG				

Note:-

- 1. If a candidate is selected for MTS (Circle Office/Regional Office), then he/she will be posted either in Circle Office, Bhubaneswar/RO, Sambalpur/RO, Berhampur.
- 2. Order of preference once exercised can't be changed in later stage under any circumstances.
- 3. A candidate shall not be considered for a post or Division/Unit for which preference has not been submitted by him/her.

Date:

Place:

Signature of the candidate

I certify that the candidate is eligible for the vacancy year 2025 and he/she has filled the order of preference form for Post and Divisions/Units as per his/her choice.

-	
Data	
Date	

Place:

Signature of Divisional/Unit Head

ANNE

Competitive Examination for recruitment to the cadre of Postman, Mail Guard and Multi Tasking Staff from eligible Gramin Dak Sevaks (GDSs) for the vacancies earmarked for GDS and unfilled vacancies of LDCE for Postman/Mail Guard for the vacancies (GLOSs).

	R				
	If not recommended	, reasons thereof			
	d for	MTS (Yes/N o)			
	Recommended for	oostma Mail MTS n Guard (Yes/N o)			
	Reco	Postma n (Yes/N o)			
	e for	MTS (Yes/N o)			
	Whether eligible for	Mail MTS I Guard (Yes/N (Yes/No) 0)			
	Wheth	Postma n (Yes/N o)			
	Whether any penalty is in	currency or Postma Mail MTS Postma Mail Disciplinary n Guard (Yes/N n Guard proceedings (Yes/N (Yes/No) o) (Yes/N (Yes/No) o) pending. If o) o o			
	sability	Whether If yes, type Percentage of Currency or Postma Mail MTS Postma M			
.(000000)	Details of Physical Disability	Whether If yes, type oerson with of disability disability, (VH/HH/OH (Yes/No)			
- C-C					
4040 (0	Age as on 01.01.2025	(YY/MM/D)			
	Length of Age as on Engageme 01.01.2025	rendered as GDS as on 01.01.2025 (YY/MM/D D)			
	Date from				
		presentl y attached			
	Education al	(DD-MM- /SC/ST/E Qualificat presentl YYYY) WS) ion y attached			
	Category (UR/OBC	/SC/ST/E WS)			
	Date of birth	YYYY)			
	Designation (BPM/	ABPM/ DAK SEVAK)			
	Name of the Designation Date of Category Education Office candidate (BPM/ birth (UR/OBC al Where				
	Name of the	Divisio n			
	SI. No.				

Total No. of Applications received:

Total No. of Recommended candidates:

Total No. of Not. Recommended candidates

Certified that the particulars of the applicants have been checked, verified as per record and found to be correct.

Signature of Divisional Head with Designation and stamp

(i) The application forms may be arranged in the alphabetical order by the name of the candidate and the Proforma Report (Annexure-V) may be filled accordingly. N.B.:

(ii) The information should be furnished in the Excel Sheet and send soft copy to this office through email id: adrectt-odi@indiapost.gov.in