

Regional Virus Research & Diagnostic Laboratory

Department of Microbiology

All India Institute of Medical Sciences, Patna

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No. AIIMS/PAT/VRDL/2025/94

Date: 09/07/2025

Recruitment Notice

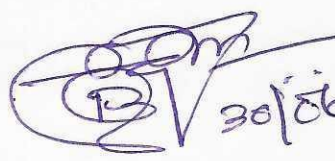
The following post is to be filled up on contractual basis for "Regional Virus Research & Diagnostic Laboratory" (VRDL), project entitled "Setting up of Nationwide network of laboratories for managing Epidemics and National calamities" in Dept. of Microbiology, AIIMS, PATNA.

Sr. No.	Name of the Post	No. of Post and Reservation	Funding agency	Emoluments per month (INR)	Upper Age limit in Years.
1.	Data Entry Operator	1 (UR)	DHR	20000	30

The above vacancies are to be filled purely on contract basis. The candidates willing to apply may visit the institute website (<https://aiimspatna.edu.in>) for detail information.

• **Mode of selection:**

1. If the number of eligible applicants is 30 or less, selection will be based on skill test (qualifying nature) followed by interview.
 2. In case, the number of eligible applicants is more than 30, MCQs based written test (60 marks) will be conducted for shortlisting and the short listed candidates will be called for skill test (qualifying nature) followed by interview for selection.
- Date, venue and schedule of written test and interview will be published in the website of the institute (www.aiimspatna.edu.in).
 - Last date of submission of soft copy of application form through email: 10 days from the date of publication of advertisement on the website of the institute.
 - Application received after the due date and time shall be summarily rejected.
 - Completely filled applications from eligible candidates must be sent to rvrdl.aiimspatna@gmail.com and deanresearch@aiimspatna.org on the proforma attached at Annexure 'A' along with certificate of age, qualification, experience, certificate of registration of qualifying degree from statutory council/body (if applicable), complete in all respects.
 - All original documents will be checked at the time of interview.
 - No candidate will be considered in absentia.

 30/06/2025

Co-Investigator
Department of Microbiology
AIIMS, Patna

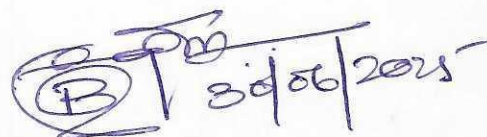
Principal Investigator
Department of Microbiology
AIIMS, Patna

QUALIFICATIONS**1. Data Entry Operator****Essential Qualification:**

- i) Graduation in any discipline from recognized university.
- ii) Should possess a speed of not less than 8000 key depressions per hour on computer which will be adjudged on the basis of correct entry of all the key depressions in the computer as per the given text passage and the duration of the said test will be 15 minutes.

Age Limit: The age limit is up to 30 years.

Remunerations per month: As per DHR guideline.


 30/06/2025

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1. It is candidate's responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. If any declaration given or information furnished by him / her proves false or if he/she is found to have willfully suppressed any material or information, he/she will be liable for removal from service and also such other action as deemed necessary. Even after qualifying in the selection process the candidate may be rendered disqualified at the time of document verification if he/she does not fulfill essential eligibility criteria.
 2. **Tenure:** The assignments are purely on contract basis for a period up to 31-12-2025, which may be extended up to 31st March, 2026. The appointments will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS, Patna/DHR or continued contractual appointment.
 3. **Expiry of Contract:** The contract will automatically expire on completion up to 31-03-2026 or earlier in case of withdrawal of support by funding agency. The contractual appointment can be terminated at any time by either side by giving 30 day's notice or salary in lieu thereof.
 4. **Leave:** The leave entitlement of the appointee shall be governed in terms of the leave policy of the funding agency as amended from time to time.
 5. **Accommodation:** No hostel or any other accommodation will be provided by the institute.
 6. Canvassing of any kind will lead to disqualification.
 7. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
 8. The appointment is full time and private practice of any type is prohibited.
 9. He/She may have to work in shifts, can be posted at any place in the institute, including field visits. In emergency situation, staff may be put on night duty as well.
 10. He/She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
 11. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
 12. Incomplete applications or applications not accompanied by following documents will be summarily rejected (Originals to be produced during the interview).
 - I. Two recent passport size coloured photograph.
 - II. Experience Certificate.
 - III. NOC (In case of government job).
 - IV. Set of self-attested photocopies of the relevant documents i.e. Date of birth certificate, Educational/ professional qualification certificate, Experience certificate, Category certificate (Date of issue of certificate should not be earlier than 1 year of closing date of advertisement) & Publication (If any).
 13. The Competent Authority reserves the right for any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
 14. The written exam, skill test and interview will be conducted at AIIMS, Patna. No TA/DA will be paid for it. Only shortlisted candidates based on written exam, skill test will be called for the interview.
 15. Information's pertaining to this advertisement will be displayed on the AIIMS website i.e. <https://aiimspatna.edu.in>
 16. No individual intimation will be sent by AIIMS, Patna to applicants. It will be the responsibility of applicants visit the institute website.
 17. All disputes will be subjected to the jurisdictions of Court of Law at Patna, Bihar.

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**ALL INDIA INSTITUTE OF MEDICAL SCIENCE PHULWARISHARIF PATNA,
BIHAR, PIN-801507 (INDIA)**

Advertisement No. _____

Post applied for: _____

PASTE HERE
SELF
ATTESTED
LATEST
PHOTOGRAPH

1. (a) Full Name (BLOCK LETTERS):

(Surname)

(First Name)

(Second Name)

(b) Sex: Male/ Female

(c) Marital Status: Married/Unmarried

2. Father's / Husband's Name: _____

3. (a) Mailing Address: _____

Tel. No. _____ PIN: _____

Fax. No. _____ Mobile No. _____

Email Address: _____

(b) Permanent Address: _____

4. (a) Date of Birth: (____/____/____)
(DD/MM/YYYY)

(b) Age (as on date of Application closing): (____/____/____)
(D / M / Y)

5. Whether belongs to:

Gen.	O.B.C.	S.C.	S.T.
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(Please tick whichever is applicable) (Attach attested copy of certificate on the proforma prescribed by the Govt. of India)

6. State of Domicile: _____

7. Nationality: _____ Religion: _____

8. (a) Registration No. with the Medical Council: (WHERE EVER APPLICABLE) _____

(b) State in which registered: _____

9. Educational Qualifications:

(Please attach self attested copies of certificates/degrees in support of your qualifications).

a) Undergraduate Career

Examination Passed	Year of Passing	Percentage of marks	Class / Division	University/ Institution
Matric / S.S.C.				
Intermediate/ HSC				
B.Sc.				
M.B.B.S.				
1 st Prof.				
2 nd Prof.				
3 rd Prof.				
Final Prof.				

b) Postgraduate Career (In Case of CGPA score, convert it to percentage)

Examination Passed	Year of Passing	Percentage of marks	Class / Division	University/ Institution
M.D.				
D.N.B.				
M.Sc.				
Ph.D				
Others				

10. Teaching / Research Experience:

(Please attach attested copies of experience certificates)

Post held (Indicate Temporary/ Permanent)	Period		Total Period			Pay Scale	Employer's Address
	From	To	Years.	Months.	Days.		

11. (a) Present employment/post held if any : _____
- (b) Pay Scale : _____
- (c) Total emoluments drawn : _____
- (d) Address of present employer : _____

12. If selected, what notice would you require before Joining : _____

13. List of publication (where ever applicable)

	Publication	Citation	I.F.
National			
International			

I attach attested copies of certificates/ degrees in support of age, category, qualification and experience etc. as per list enclosed in **Annexure-I**.

Date:

Place:

Signature of the Candidate

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DECLARATION BY THE CANDIDATE

Post applied for _____ at Regional VRDL, AIIMS, Patna.

I hereby declare that all the statements made in the application are correct and complete, to the best of my knowledge and belief and nothing has been concealed. In the event of any information found false or incorrect at any time, action may be taken against me for disqualification of my candidature for the post applied for and I shall abide by the decision of the Institute.

Date:

Place:

Signature of the Candidate

ANNEXURE-I

LIST OF ENCLOSURES: (Required under column 9 and 10 of the application)

Sr. No.	Particulars of enclosures	marked page(s)
1.	Date of birth certificate	
2.	Matriculation certificate	
3.	Graduation certificate	
4.	M.D./M.Sc. certificate	
5.	Ph.D. certificate	
6.	Experience certificate(s)	
7.	Community certificate (In case of OBC)	
8.	Any other relevant certificate(s)	